

CAMDEN COUNTY BOARD OF COMMISSIONERS

Commissioner Meeting Venue:

Date: Jan 19, 2023 - 12:00 PM

Location: Camden County Courthouse
6th Floor Meeting Room
520 Market Street
Camden, NJ 08102

- a. Call to Order
- b. Roll Call
- c. Sunshine Law Statement
- d. Pledge of Allegiance
- e. Minutes of Previous Meeting
- f. Comptroller's Report
- g. Correspondence
- h. Resolutions
- i. Open Meeting to the Public
- j. Open Meeting to the Commissioners
- k. Adjournment

Resolutions

Resolutions proposed by or on behalf of Commissioner Dyer

1. Resolution ratifying an award of Contract (State Contract #A-88215/T-210), by and between the County of Camden (Department of Public Works) and Charles S. Winner, Inc., d/b/a Winner Ford, for the purchase of two (2) 2023 Ford F450 Trucks, in the total amount of \$97,846.00 - P.O.#226026.
2. Resolution amending Resolution No. 20 adopted October 20, 2022, authorizing a Notice in Lieu of Deed for Sherwin-Williams Dump Site, CR 561 Lakeview Drive between United States Avenue and S. Tanglewood Drive, in the Borough of Gibbsboro, to correct a typographical error.
3. Resolution authorizing execution of a Letter of Commitment for the United States Department of Transportation Thriving Communities Program.
4. Resolution approving personnel actions requested by or on behalf of Commissioner Dyer.

Resolutions proposed by or on behalf of Commissioner Kane

5. Resolution rejecting Bid A58-22 Vending Machine Services for Various Camden County Departments, as no bids were received.
6. Resolution authorizing an award of Contract (State Contract T-0295), by and between the County of Camden (Department of Buildings and Operations) and Tri-County Termite & Pest Control, Inc., for the provision of extermination services for various Camden County facilities, on an "as-needed" basis.
7. Resolution authorizing a Shared Services Agreement, by and between the County of Camden (Department of Buildings and Operations) and the Camden County Improvement Authority, relative to the Aletha R. Wright Administration Building Project.
8. Resolution authorizing an Agreement, by and between the County of Camden and the Camden County Board of Social Services, for lease payments for space at the Woodcrest Corporate Center pursuant to a lease authorized by Resolution No. 17, adopted March 17, 2022.
9. Resolution authorizing an Agreement, by and between the County of Camden and the Camden County Board of Social Services, for lease payments for satellite office space pursuant to a lease authorized by Resolution No. 20, adopted December 15, 2022.
10. Resolution ratifying an award of Contract, pursuant to N.J.S.A. 40A:11-5(1)(dd), by and between the County of Camden (Department of Buildings and Operations) and Siemens Industry, Inc., for building automated systems maintenance services at various Camden County facilities, in the amount of \$47,724.00. Funding available in the amount of \$10,000.00 - CAF#9900233097. Balance of funding contingent upon passage of the 2023 Temporary and/or Permanent Budgets.

Resolutions proposed by or on behalf of Commissioner Nash

11. Resolution authorizing an Agreement (Bid A-56/2022), by and between the County of Camden (Department of Parks) and Command Co., for Dominick Andujar Park Improvements - Phase II, in the amount of \$662,105.00 - CAF#9900233364.
12. Resolution ratifying an award of Contract (State Contract #A-88215/T-210), by and between the County of Camden (Department of Parks) and Charles S. Winner, Inc., d/b/a Winner Ford, for the purchase of one (1) 2023 Ford F450 Truck, in the amount of \$48,923.00 - P.O. #226016.

Resolutions proposed by or on behalf of Commissioner Betteridge

13. Resolution authorizing Agreements, pursuant to a publicly advertised Request for Proposals, by and between the County of Camden (Department of Health and Human Services) and Various Vendors, for the provision of Professional Mental Health Services, in the amount of \$470,000.00. Funding contingent upon passage of the 2023 Temporary Budget Amendment.

14. Resolution amending Resolution No. 41, adopted December 15, 2022 authorizing Agreements, pursuant to a publicly advertised Request for Proposals, by and between the County of Camden (Department of Health and Human Services) and various Local Advisory Committee on Alcohol and Drug Abuse (LACADA) recommended agencies, for the provision of Professional Substance Use Disorder Services.
15. Resolution authorizing an Agreement, by and between the County of Camden (Department of Health and Human Services) and Rutgers, the State University of New Jersey, School of Nursing, to provide training to students in the clinical nursing program, at no cost to the County.
16. Resolution authorizing the submission of a Grant Application, by the County of Camden (Department of Health and Human Services) to the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, for the Municipal Alliance Program Youth Leadership Grant, in the amount of \$72,971.00.
17. Resolution authorizing the submission of a Grant Application, by the County of Camden (Department of Health and Human Services, Division of Community Health Services) to the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, for the provision of the Municipal Alliance to Prevent Alcoholism and Drug Abuse Program Grant, in the amount of \$267,064.00.
18. Resolution ratifying the submission of a Grant Application, by the County of Camden (Department of Health and Human Services) to the New Jersey Association of County and City Health Officials for the Enhancing Local Public Health Infrastructure Grant, in the amount of \$4,128,765.00.
19. Resolution ratifying an award of Contract, by and between the County of Camden (Department of Health and Human Services) and Seraphin Test Measure Co., d/b/a Pemberton Fabricators, Inc., for emergency purchase of prover tanks and equipment for the calibration of gasoline and diesel, in the amount of \$97,750.00 - P.O.#225974.
20. Resolution ratifying prior appointments and authorizing the appointment and reappointment of members to the Local Advisory Committee on Alcoholism and Drug Abuse.
21. Resolution approving personnel actions requested by or on behalf of Commissioner Betteridge.

Resolutions proposed by or on behalf of Commissioner Young

22. Resolution amending an Agreement, authorized by Resolution No. 54, adopted August 18, 2022 and pursuant to N.J.S.A.40A:11-5.1(ii) (EUS), by and between the County of Camden (Department of Corrections) and Luminosity, Inc., for the provision of a Jail Population Assessment, to extend the term of the Agreement for an additional six (6) months, at no additional cost to the County.
23. Resolution ratifying Agreements, by and between the County of Camden (Department of Corrections) and various Judges for Judicial Services for Video Court, Municipal Division for Camden County Arraignments and Inmate Court, at the rate of \$300 per weekday and \$450 per Saturday, on an "as-needed" basis.
24. Resolution ratifying an Agreement, by and between the County of Camden (Department of Corrections) and the State of New Jersey Judiciary, Administrative Office of the Courts - Superior Court, Camden Vicinage, for the provision of Video Court Services, in an amount not to exceed \$200,103.58. Funding available in the amount of \$50,026.00 - CAF#9900233263. Balance of funding contingent upon passage of the 2023 Temporary and/or Permanent Budgets.
25. Resolution authorizing the reappointment of members to the Camden County Workforce Development Board.
26. Resolution authorizing a Memorandum of Understanding, by and between the County of Camden (Department of Public Safety, Office of Emergency Management) and the Gloucester County Office of Emergency Management, for Community Emergency Response Team Services.

27. Resolution authorizing an Agreement, by and between the County of Camden (Department of Public Safety, Office of Emergency Management) and Camden County College, for operation of an Emergency Regional Shelter.
28. Resolution ratifying the appointment and reappointment of members to the Camden County Fire Coordinator Board.
29. Resolution approving personnel actions requested by or on behalf of Commissioner Young.

Resolutions proposed by or on behalf of Commissioner Deputy Director McDonnell

30. Resolution amending 2023 Temporary Budget Appropriations.
31. Resolution authorizing the approval of various State Contracts with various State vendors.
32. Resolution authorizing the establishment of a pool of vendors, pursuant to a publicly advertised Request for Proposals, for the provision of Photography Services for the Camden County Department of Events and Community Outreach.
33. Resolution approving personnel actions requested by or on behalf of Commissioner Deputy Director McDonnell.

Resolutions proposed by or on behalf of Commissioner Director Cappelli

34. Resolution ratifying a Memorandum of Agreement, by and between the County of Camden (Office of the Prosecutor) and PBA Local 316A.
35. Resolution ratifying the submission of a Grant Application, by the County of Camden (Office of the Prosecutor) to the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, for the Camden County Prosecutor's Insurance Fraud Reimbursement Program - Cycle 23, in the amount of \$237,579.00.
36. Resolution ratifying the submission of a Grant Application, by the County of Camden (Office of the Prosecutor) to the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, for the FY 2018 Addressing the Needs of Juvenile Prosecutors Grant, in the amount of \$6,556.00.
37. Resolution authorizing an award of Contract, pursuant to N.J.S.A. 40A:11-6.1, by and between the County of Camden (Office of the Prosecutor) and West Publishing Corporation, for online legal research, in the amount of \$43,944.00. Funding available in the amount of \$1,500.00 - CAF#990023429. Balance of funding contingent upon passage of the 2023 and 2024 Temporary and/or Permanent Budgets.
38. Resolution amending Camden County Policy and Procedures No. 24 - Management Personnel Time Policy; No. 45.1 - Temporary Disability Benefits Policy; No. 48 -Holidays; No. 143 – Purchasing Requisition Process; and No. 401 - County Vehicles/Driving on Behalf of Camden County.
39. Resolution amending Resolution No. 106, adopted October 20, 2022 authorizing an award of Contract, pursuant to Competitive Contracting Request For Proposals #22-15, by and between the County of Camden (Office of Community Development) and various agencies for the Community Development Block Grant Social Services Programs and Emergency Solutions Grant Program Services and Related Programs, to reallocate funding.
40. Resolution authorizing an Agreement, by and between the County of Camden and the South Jersey Port Corporation, for payment in lieu of taxes for the year 2023, pursuant to N.J.S.A. 12:11A-20.
41. Resolution amending a Shared Services Agreement, by and between the County of Camden and Camden County College, for food service operations at the Hall of Justice, in the monthly amount of \$833.00. Funding available in the amount of \$2,500.00 - CAF#9900233382. Balance of funding contingent upon passage of the 2023 Temporary and/or Permanent Budgets.

42. Resolution authorizing an award of Contract (Bid A-60/2022), by and between the County of Camden (Department of Police Services) and Vistacom, Inc., for Audio-Visual Central Management Services, in the amount of \$194,409.00 - CAF#9900233251.
43. Resolution approving personnel actions requested by or on behalf of Commissioner Director Cappelli.
44. Resolution acknowledging personnel actions requested by or on behalf of Constitutional or Statutory Row Offices.

RESOLUTION

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (STATE CONTRACT #A-88215-T210), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) AND CHARLES S. WINNER, INC., D/B/A WINNER FORD, FOR THE PURCHASE OF TWO (2) 2023 FORD F450 TRUCKS

WHEREAS, the County of Camden may, without advertising for bids, purchase certain materials, supplies or equipment under contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Camden County Department of Public Works desired to purchase two (2) 2023 Ford F450 Chassis Cab Crew Cab 4x4 trucks, under the provisions of State Contract #A-88215-T210, at a cost of Forty-Eight Thousand Nine Hundred Twenty-Three Dollars (\$48,923.00) per vehicle, for a total cost not to exceed Ninety-Seven Thousand Eight Hundred Forty-Six Dollars (\$97,846.00); and

WHEREAS, funding in the amount of \$97,846.00 was available for this purpose (P.O. #226026); now, therefore

BE IT RESOLVED by the Camden County Board of Commissioners that the award of contract to Chas. S. Winner d/b/a Winner Ford, is hereby ratified and that the proper County officials be and are hereby authorized to execute all documents necessary to effectuate a contract with Chas W. Winner d/b/a Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, for the purchase of two (2) 2023 Ford F450 Chassis Cab Crew Cab 4x4 trucks, under the provisions of State Contract # A-88215-T210, which is an approved vendor pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:30-5.5(b)(2), at a cost of Forty-Eight Thousand Nine

RESOLUTION

Hundred Twenty-Three Dollars (\$48,923.00) per vehicle, for a total cost not to exceed
Ninety-Seven Thousand Eight Hundred Forty-Six Dollars (\$97,846.00);and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden
are hereby authorized and instructed to sign and execute all necessary contracts,
purchase orders, or other legal instruments in connection therewith and to sign
checks or vouchers for the payment thereof, when such materials and services have
been delivered and accepted by the County of Camden.

IL:amf
BC-9317

Z:\Files-Bids\2023 Mtgs.\Jan/ Resol. Auth. Purch of 2 F450 Trucks for DPW
State Contract w/Winner Ford - Auth. 1-19-23

RESOLUTION

RESOLUTION AMENDING RESOLUTION NO. 20 ADOPTED OCTOBER 20, 2022, AUTHORIZING A NOTICE IN LIEU OF DEED FOR SHERWIN-WILLIAMS DUMP SITE, CR561 LAKEVIEW DRIVE BETWEEN UNITED STATES AVENUE AND S.TANGLEWOOD DRIVE, IN THE BOROUGH OF GIBBSBORO, TO CORRECT A TYPOGRAPHICAL ERROR

WHEREAS, by Resolution No. 20 adopted October 20, 2022, the County authorized a Notice in Lieu of Deed for Sherwin-Williams Burn Site; and

WHEREAS, there is a need to amend said resolution to correct the property site from the Sherwin-Williams Burn Site to the Sherwin-Williams Dump Site; now therefore

BE IT RESOLVED that Resolution No. 20, adopted October 20, 2022 is hereby amended to reflect the above mentioned correction; and

BE IT FURTHER RESOLVED that all other provisions of the original resolution shall remained unchanged.

MVW:hs

Files/General/Parks Department

Resol. Amend Res #20 from 10.20.22 Sherwin-Williams Dump Site #6805-201 - 1.19.23

RESOLUTION AUTHORIZING EXECUTION OF A LETTER OF COMMITMENT FOR THE UNITED STATES DEPARTMENT OF TRANSPORTATION THRIVING COMMUNITIES PROGRAM

WHEREAS, the U.S. Department of Transportation has a two (2) year program entitled "Thriving Communities Program" ("TCP") which provides technical assistance and planning and capacity building support in order to advance transportation and community revitalization activities, other TCP objectives are to increase mobility, reduce pollution, preserve or expand jobs, enhance connections which benefit disadvantaged populations and communities, and to support and build local capacity to improve access to and management of Federal funding, workforce development and inclusive community engagement practices; and

WHEREAS, on December 6, 2022, Camden County, in partnership with the City of Camden and the Camden Community Partnership, submitted a Letter of Intent ("LOI") to the U.S. Department of Transportation ("USDOT") for the Thriving Communities Program; and

WHEREAS, Camden County has applied as the lead organization, with the City of Camden and Camden Community Partnership as the two community partners; and

WHEREAS, the lead organization nor its partners are not required to make any financial commitments to participate in the TCP; and

WHEREAS, if selected to participate in the Program, Camden County must submit a letter of commitment, duly executed by the County Administrator, within ten (10) business days of notification by USDOT; and

RESOLUTION

WHEREAS, if the County is selected to participate, it is the intent of the Camden County Board of Commissioners to execute and submit a letter of commitment to the U.S. Department of Transportation within ten (10) business days of notification by USDOT; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, if selected by the U.S. Department of Transportation to participate in the TCP, Camden County will submit a Letter of Commitment, duly executed by the Camden County Administrator, within ten (10) business days of notification by USDOT; and

BE IT FURTHER RESOLVED by the Camden County Board of Commissioners that the proper County officials, County Administrator or County Commissioner Director, are hereby authorized to execute any agreements associated with the Thriving Communities Program.

MVW:amf
4076-230

Z:\Files-Bids\2023 Mtgs.\Highway\Thriving Communities Prog.\
Resol. Auth. Submission of Letter of Commitment to USDOT
Auth. 1-19-23

RESOLUTION APPROVING PERSONNEL ACTIONS BY OR ON BEHALF OF COMMISSIONER ALMAR DYER

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by Commissioner Almar Dyer, as set forth in the schedule attached hereto, are hereby approved.

RESOLUTION

RESOLUTION REJECTING BID A-58/2022, VENDING MACHINE SERVICES FOR VARIOUS CAMDEN COUNTY DEPARTMENTS, AS NO BIDS WERE RECEIVED

BE IT RESOLVED, by the Camden County Board of Commissioners that Bid A-58/2022, Vending Machine Services for Various Camden County Departments, is hereby rejected, as no bids were received for this purpose.

LJP:amf
BC-9318

Z:\Files-Bids\2023 Mtgs.\Jan\Resol. Rejecting Bid A-58/2022
Vending Machine Services – No Bids Rec'vd – 1-19-23

RESOLUTION

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (STATE CONTRACT #T-0295), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDINGS AND OPERATIONS) AND TRI-COUNTY TERMITE & PEST CONTROL, INC., FOR THE PROVISION OF EXTERMINATION SERVICES FOR VARIOUS CAMDEN COUNTY FACILITIES ON AN AS-NEEDED BASIS

WHEREAS, the County of Camden may, without advertising for bids, purchase certain materials, supplies or equipment under contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, it is the desire of the Camden County Board of Commissioners to authorize and award a contract to Tri-County Termite & Pest Control, Inc., for the provision of extermination services for various Camden County facilities, on an as-needed basis, for the Camden County Department of Buildings and Operations, under the provisions of State Contract #T-0295 for the term commencing February 1, 2023 through January 31, 2024; and

WHEREAS, funding for this purpose is contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 temporary and/or permanent budgets and 2024 Temporary Budget shall be encumbered at the unit prices and hourly rates and fees set forth in State Contract #T-0295, prior to the materials, supplies or equipment being ordered pursuant to N.J.A.C. 5:30-5.5(b)(2) and shall not exceed any using department's line item in the budget for this purpose; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, it does hereby authorize and approve the award of contract to Tri-County Termite & Pest Control, Inc., 189 Delaware Avenue, Carneys Point, New Jersey 08069, which is an approved vendor

RESOLUTION

pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:30-5.5(b)(2), for extermination services for various Camden County facilities, on an as-needed basis, for the Camden County Department of Buildings and Operations, under the provisions of State Contract #T-0295, at the unit prices and hourly rates and fees set forth in State Contract #T-0295, for the term commencing on or about February 1, 2023 through January 31, 2024; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute any necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and/or services have been delivered and accepted by the County of Camden.

IL:amf
BC-9319
Z:Files-Bids\2023 Meetings\Jan\Resol. Auth.
Contract w Tri-County Termite – Exterminating Services
Auth. 1-19-23

RESOLUTION

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY
AND BETWEEN THE COUNTY OF CAMDEN AND THE CAMDEN COUNTY
IMPROVEMENT AUTHORITY RELATIVE TO THE ALETHA R. WRIGHT
ADMINISTRATION BUILDING PROJECT**

WHEREAS the County of Camden ("County") owns and/or controls various parcels of real property and buildings throughout the County; and

WHEREAS the County requires demolition and removal services of the premises located on 6th Street in the City of Camden, known as the "Aletha R. Wright Administration Building" (the "Project") and has requested the Camden County Improvement Authority ("CCIA") supervise, manage and provide all services needed to conduct the demolition and removal services for the Project; and

WHEREAS, as may be required and at the direction of the County, the CCIA may be requested to provide demolition and removal services for other County-owned properties located in Camden City; and

WHEREAS, to properly provide and account for the provision of said demolition and removal services, the Parties have decided to enter into a Shared Services Agreement for this purpose; and

WHEREAS the costs for the demolition, removal, and all other associated services relative to the Project and for any other properties will be paid from funds issued to the CCIA and provided by the State of New Jersey; said funds shall not exceed the total cost of Thirty-Five Million Dollars (\$35,000,000.00); and

WHEREAS the term for the Shared Services Agreement will be for the term commencing on or about February 1, 2023 through completion of the

RESOLUTION

Project; and

WHEREAS this Shared Services Agreement is authorized pursuant to N.J.S.A. 40A:65-1, *et. seq.* ("Uniform Shared Services and Consolidation Act") which permits two or more local units to enter into an Agreement for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS the Parties each agree that their mutual public purposes and their best interest will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS all other terms and conditions of the Agreement between the Parties shall be reviewed and approved by the Office of County Counsel; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the County of Camden that the proper County officials be and are hereby authorized to execute all documents necessary to authorize a Shared Services Agreement for the provision of demolition and removal services of the Aletha R. Wright Administration Building as described herein with the Camden County Improvement Authority, located at 520 Market Street, 6th Floor – Courthouse, Camden, New Jersey 08102, and for demolition and removal services for other County-owned properties located in Camden City as may be agreed to between the Parties, for the term stated herein; and

BE IT FURTHER RESOLVED all other terms and conditions of the

RESOLUTION

Agreement between the Parties shall be reviewed and approved by the
Office of County Counsel.

LJP:amf

File No.: 3832-110

Z:\Files\CCIA\Aletha R. Wright Admin Building Proj.\
Resol. Auth. SSA for Demo & related svcs- \$35,000,000.00
Auth. 1-19-23

RESOLUTION

RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE CAMDEN COUNTY BOARD OF SOCIAL SERVICES FOR LEASE PAYMENTS FOR SPACE AT THE WOODCREST CORPORATE CENTER PURSUANT TO A LEASE AUTHORIZED BY RESOLUTION NO. 17, ADOPTED MARCH 17, 2022

WHEREAS, on March 17, 2022, the County of Camden authorized a lease agreement with Crown Woodcrest, LLC, for the provision of office space at the Woodcrest Corporate Center in Cherry Hill, New Jersey for the Camden County Board of Social Services ("BOSS"); and

WHEREAS the parties have determined the BOSS shall make the lease payments required directly to the landlord effective January 1, 2023; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper officials are hereby authorized to enter into an Agreement with the Camden County Board of Social Services for the purpose described herein.

BE IT FURTHER RESOLVED that all other provisions of the original resolution shall remained unchanged.

LJP:hs

Files/General/Leases

Resol. Auth Agree w Woodcrest Corporate Center for lease payments #8187 - 1.19.23

RESOLUTION

RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE CAMDEN COUNTY BOARD OF SOCIAL SERVICES FOR LEASE PAYMENTS FOR SATELLITE OFFICE SPACE PURSUANT TO A LEASE AUTHORIZED BY RESOLUTION NO. 20, ADOPTED DECEMBER 15, 2022

WHEREAS, on December 15, 2022, the County of Camden authorized a lease agreement with Market Street Properties, LLC, for the provision of office space at the 525 Market Street in Camden, New Jersey for the Camden County Board of Social Services ("BOSS") Satellite Offices; and

WHEREAS the parties have determined the BOSS shall make the lease payments required directly to the landlord effective January 1, 2023; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper officials are hereby authorized to enter into an Agreement with the Camden County Board of Social Services for the purpose described herein.

BE IT FURTHER RESOLVED that all other provisions of the original resolution shall remained unchanged.

LJP:hs

Files/General/Leases

Resol. Auth Agree w BOSS for satellite office space lease payments #8187 - 1.19.23

RESOLUTION

RESOLUTION RATIFYING AN AWARD OF CONTRACT, PURSUANT TO N.J.S.A. 40A:11-5(1) (dd), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDINGS & OPERATIONS) AND SIEMENS INDUSTRY, INC. FOR BUILDING AUTOMATED SYSTEMS MAINTENANCE SERVICES AT VARIOUS CAMDEN COUNTY FACILITIES

WHEREAS, the County of Camden operates a specialized building environmental control, energy management, computerized automation system in the Department of Buildings and Operations; and

WHEREAS, there is a need to maintain these services and to continue to receive maintenance services; and

WHEREAS, the services are authorized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6.1(a) and, additionally, are exempt from bidding pursuant to N.J.S.A. 40A:11-5(1)(dd); and

WHEREAS, there is a need to ratify the maintenance agreement for Camden County's building automation system; and

WHEREAS, Siemens Industry, Inc., is willing and able to provide the necessary maintenance agreement at the annual cost of Forty-Seven Thousand Seven Hundred Twenty-Four Dollars (\$47,724.00) for the term of one year commencing on or about January 1, 2023 through December 31, 2023; and

WHEREAS, funding in the amount of \$10,000.00 is available for this purpose (CAF #9900233097) with the balance being contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Permanent Budget; and

RESOLUTION

WHEREAS, the Purchasing Agent of the County of Camden has determined and certified in writing that the value of the acquisitions authorized to Siemens Industry, Inc. will exceed \$17,500.00; and

WHEREAS, Siemens Industry, Inc. has completed and submitted a Business Disclosure Certification which certifies that Siemens Industry, Inc. has not made any reportable contributions to a political or candidate committee in the County of Camden in the previous one (1) year, and that the contract will prohibit Siemens Industry, Inc. from making any reportable contributions through the term of the contract; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the County of Camden that, pursuant to N.J.S.A. 40A:11-6.1(a) and N.J.S.A. 40A:11-5(1)(dd) and contingent upon the funding as described herein, it does hereby ratify the award of contract with Siemens Industry, Inc., 1450 Union Meeting Road, Blue Bell, Pennsylvania 19422, for a term of one (1) year commencing on or about January 1, 2023 through December 31, 2023, for the provision of the annual maintenance service for Camden County's Siemens Building Automation System, and that the proper County officials be and are hereby authorized to execute all documents necessary to ratify and effect the annual maintenance agreement at the annual rate of Forty-Seven Thousand Seven Hundred Twenty-Four Dollars (\$47,724.00); and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value, copies of which are attached to the original hereof, be placed on file with this resolution; and

RESOLUTION

Res-Pg: 10-3

BE IT FURTHER RESOLVED that this contract has been awarded pursuant to and in compliance with P.L. 2004, Chapter 19 (as amended by P.L. 2005), N.J.S.A. 19:44A-20.4, et seq; and

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

IL:amf

#6401 –Siemens

z:\Files-General\Bldg. & Operations\Siemens Inds\
Resol. Ratifying 2023 Maint. Agree – Auth. 1-19-23

RESOLUTION

RESOLUTION AUTHORIZING AN AGREEMENT (BID A-56/2022), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PARKS) AND COMMAND CO, INC., FOR DOMINICK ANDUJAR PARK IMPROVEMENTS-PHASE II

WHEREAS, the County of Camden, through the Division of Purchasing, received and opened bids on January 12, 2023 at 11:00 A.M. Prevailing Time, for Bid A-56/2022, Dominick Andujar Park Improvements-Phase II, for the Camden County Department of Parks, the receipt of which bids were duly advertised in accordance with the law in such case made and provided; and

WHEREAS, bids were received from the following:

Command Co., Inc.	-	\$662,105.00;
Think Pavers Hardscaping, LLC	-	\$758,450.00;
All Vinyl Fencing, LLC	-	\$942,275.00;

and

WHEREAS, Command Co., Inc. is the lowest responsible bidder who complied with the specifications and bid the total sum not to exceed Six Hundred Sixty-Two Thousand One Hundred Five Dollars (\$662,105.00); and

WHEREAS it is the desire of the Board of Commissioners to award a contract to the lowest responsible bidder; and

WHEREAS funding in the amount of \$662,105.00 is available for this purpose (CAF #9900233364); now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the bid of Command Co., Inc., 1318 Antwerp Avenue, Egg Harbor, New Jersey 08215, for Bid A-56/2022, Dominick Andujar Park Improvements-Phase II, for the Camden County Department of Parks, for a total cost not to exceed Six Hundred Sixty-Two Thousand One Hundred Five Dollars (\$662,105.00) be and the same is hereby approved and awarded for the term as set forth in the Bid Specifications for this

RESOLUTION

Project; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden.

LJP:hs

BC-9320

Z:\Files-Bids\2023 Meetings\January\Resol. Auth. Bid A-56\2022
Dominick Andujar Park Improvements-Phase II – Command Co, Inc
Auth. 1-19-23

RESOLUTION

RESOLUTION RATIFYING AN AWARD OF CONTRACT (STATE CONTRACT #A-88215-T210), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PARKS) AND CHARLES S. WINNER, INC., D/B/A WINNER FORD, FOR THE PURCHASE OF ONE (1) 2023 FORD F450 TRUCK

WHEREAS, the County of Camden may, without advertising for bids, purchase certain materials, supplies or equipment under contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Camden County Department of Parks desired to purchase one (1) 2023 Ford F450 Chassis Cab Crew Cab 4x4 trucks, under the provisions of State Contract #A-88215-T210, at a cost of Forty-Eight Thousand Nine Hundred Twenty-Three Dollars (\$48,923.00); and

WHEREAS, funding in the amount of \$48,923.00 was is available for this purpose (P.O. #226016); now, therefore

BE IT RESOLVED by the Camden County Board of Commissioners that the award of contract to Chas. S. Winner d/b/a Winner Ford, is hereby ratified and that the proper County officials be and are hereby authorized to execute all documents necessary to effectuate a contract with Chas W. Winner d/b/a Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, for the purchase of one (1) 2023 Ford F450 Chassis Cab Crew Cab 4x4 trucks, under the provisions of State Contract #A-88215-T210, which is an approved vendor pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:30-5.5(b)(2), for a total cost not to exceed the sum of Forty-Eight Thousand Nine Hundred Twenty-Three Dollars (\$48,923.00); and

RESOLUTION

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden.

IL:amf
BC-9321

Z:\Files-Bids\2023 Mtgs.\Jan/ Resol. Auth. Purch of 1 F450 Trucks for Parks
State Contract w/Winner Ford - Auth. 1-19-23

RESOLUTION

RESOLUTION AUTHORIZING AGREEMENTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES) AND VARIOUS VENDORS, FOR THE PROVISION OF PROFESSIONAL MENTAL HEALTH SERVICES

WHEREAS, the County of Camden has conducted a publicly advertised a Request For Proposals for the provision of Professional Mental Health Services, for the Camden County Department of Health and Human Services; and

WHEREAS, the Review Committee for this Request For Proposals has reviewed the proposals and determined that the Agencies listed on the schedule included herein are qualified to perform the services needed at the unit rates listed in their respective proposals for a total amount not to exceed \$470,000.00 for a term of one year commencing on February 1, 2023 through January 31, 2024; and

WHEREAS funding for this purpose is contingent upon passage of the 2023 Temporary Budget Amendment; and

WHEREAS these agreements are awarded pursuant to N.J.S.A.11-5(1)(a)(i) and in accordance with the County's Request For Proposals Policy; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to effect agreements with the agencies listed on the schedule included herein at the rates listed in their respective proposals for a total amount not to exceed \$470,000.00 for a term of one year commencing on February 1, 2023 through January 31, 2024; and

RESOLUTION

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with N.J.S.A. 40A: 11-5(1)(a).

HG/jdd
#4095
Z:Files-Gen\Health Department\Mental Health\2023
Resol. Auth. Agrees w/var. Agencies - \$470,000.00 – 12-15-22

<u>Service</u>	<u>Provider</u>	<u>Award Total</u>
Licensed Clinical Mental Health Professional to School Behavioral Clearances	Oaks Integrated	\$125,000.00
Post Crisis Follow-up Case Management Services	Oaks Integrated	\$195,000.00
Mental Health Navigator in Coordination with the Project SAVE program	Genesis Counseling Centers Inc.	\$150,000.00
TOTAL:		\$470,000.00

RESOLUTION

**RESOLUTION AMENDING RESOLUTION NO. 41, ADOPTED DECEMBER 15, 2022
AUTHORIZING AGREEMENTS, PURSUANT TO A PUBLICLY ADVERTISED
REQUEST FOR PROPOSALS, BY AND BETWEEN THE COUNTY OF
CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES) AND
VARIOUS LOCAL ADVISORY COMMITTEE ON ALCOHOL AND DRUG ABUSE
(LACADA) RECOMMENDED AGENCIES, FOR THE PROVISION OF PROFESSIONAL
SUBSTANCE USE DISORDER SERVICES**

BE IT RESOLVED, Resolution No. 41, adopted December 15, 2022, is hereby amended to include the following phrase: The Director of the Department of Health and Human Services or her designee is hereby authorized to transfer funds among the agencies listed during the contract period should service needs change and/or if any of the listed agencies fail to meet contract obligations.

HLG/jdd
File No. 4095 – Health Dept.
Z:\Files-Gen- Health Dept. – Div. of Alcohol\2023 LACADA
Resol. Amend. Auth. SUD LACADA recomm. 2023
Auth 01-19-23

RESOLUTION

Res-Pg: 15-1

RESOLUTION AUTHORIZING AN AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES) AND RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, SCHOOL OF NURSING, TO PROVIDE TRAINING TO STUDENTS IN THE CLINICAL NURSING PROGRAM, AT NO COST TO THE COUNTY

WHEREAS, Rutgers, The State University of New Jersey (School of Nursing – Camden) (“Rutgers”) has requested the County of Camden, (Department of Health and Human Services) (“County”) to permit nursing students to receive clinical experience in the areas of public health, nursing services, maternal child health services, special child services, chronic disease services, communicable disease control and public health nutrition; and

WHEREAS, it is in the best interest of the County and Rutgers to provide this educational opportunity, which will be provided at no cost to the County; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper officers of the County of Camden be and are hereby authorized to ratify and execute an agreement, in a form as agreed to by the Office of County Counsel, between the County of Camden and Rutgers, The State University of New Jersey, School of Nursing-Camden, 530 Federal Street, Camden, New Jersey 08102, permitting nursing students clinical experience in the areas of public health nursing, maternal health, special child health, chronic disease services, communicable disease control and public nutrition conducted by the Camden County Department of Health and

RESOLUTION

Res-Pg: 15-2

Human Services for the term commencing on or about February 1, 2023 through December 31, 2023, at no cost to the County.

HLG/jdd
File No. 4095
ZFiles/General/Health Dept./Intern Programs – Rutgers University
Resol. Auth. Agree nursing program svcs – 1-15-2023

Introduced on: January 19, 2023
Adopted on:
Official Resolution#:

RESOLUTION

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION, BY
THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES)
TO THE STATE OF NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOLISM
AND DRUG ABUSE, FOR THE MUNICIPAL ALLIANCE PROGRAM
YOUTH LEADERSHIP GRANT**

WHEREAS, the County of Camden, (Department of Health & Human Services) desires to submit a grant application to the State of New Jersey Governor's Council on Alcoholism and Drug Abuse for the provision of the Municipal Alliance Grant, for the period beginning September 1, 2023 and ending September 30, 2025 in an amount of \$72,971.00; and

WHEREAS, this grant will allow the County to assist each community in determining the type and scope of prevention initiatives that will most effectively enable them to reduce alcohol and substance abuse among local residents, particularly youth and their families; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the Board does hereby authorize the submission of a grant application for the Municipal Alliance Grant, and if the same be approved by the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, the Board further authorizes the execution of the contract for receipt of said grant funds from the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, and does further upon the execution of said contract, authorize the expenditure of said grant funds pursuant to the terms of said contract between the County of Camden (Department of Health and Human Services) and the State of New Jersey Governor's Council on Alcoholism and Drug Abuse; and

RESOLUTION

BE IT FURTHER RESOLVED that Ross G. Angilella, the County Administrator, or his designee be and hereby is authorized to execute the application, the contract and all other documents necessary to effectuate said grant.

MVW/hs

ZFiles/General/Health Department/Div. of Alcohol

Resol. Auth Sub of Municipal Alliance Youth Leadership Grant \$72,971.00 #4095 - 1.19.23

Introduced on: January 19, 2023

Adopted on:

Official Resolution#:

RESOLUTION

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION, BY THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF COMMUNITY HEALTH SERVICES) TO THE STATE OF NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, FOR THE PROVISION OF THE MUNICIPAL ALLIANCE TO PREVENT ALCOHOLISM AND DRUG ABUSE PROGRAM GRANT

WHEREAS, the County of Camden, (Department of Health & Human Services, Division of Community Health Services) desires to submit a grant application to the State of New Jersey Governor's Council on Alcoholism and Drug Abuse for the provision of the Municipal Alliance Grant, for the period beginning June 1, 2023 and ending July 30, 2024 in an amount not to exceed \$267,064.00; and

WHEREAS, the County has twenty-five percent (25%) in matching funds for the prevention, awareness, education, detection, treatment and rehabilitation of alcoholism and drug abuse for residents (particularly youth) throughout the County of Camden; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the Board does hereby authorize the submission of a grant application for the Municipal Alliance Grant, and if the same be approved by the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, further authorizes the execution of the contract for receipt of said grant funds from the State of New Jersey Governor's Council on Alcoholism and Drug Abuse, and does further upon the execution of said contract, authorize the expenditure of said grant funds pursuant to the terms of said contract between the County of Camden (Department of Health & Human Services, Division of Community Health Services)

RESOLUTION

Res-Pg: 17-2

and the State of New Jersey Governor's Council on Alcoholism and Drug Abuse;
and

BE IT FURTHER RESOLVED that Ross G. Angilella, the County Administrator, or his designee be and hereby is authorized to execute the application, the contract and all other documents necessary to effectuate said grant.

4095
MVW/hs
ZFiles/General/Health Department/Div. of Alcohol/Grants Municipal Alliance 2023-2024 \$267,064-
1.19.23

RESOLUTION RATIFYING THE SUBMISSION OF A GRANT APPLICATION, BY THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES) TO THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS, FOR THE ENHANCING LOCAL PUBLIC HEALTH INFRASTRUCTURE GRANT

WHEREAS, the County of Camden, (Department of Health & Human Services) has submitted a grant application to the New Jersey Association of County and City Health Officials (NJACCHO) for the provision of the Enhancing Local Public Health Infrastructure Grant, for the period beginning October 1, 2022 and ending June 30, 2023 in an amount of \$4,128,765.00; and

WHEREAS, this grant will be used to increase health equity for disproportionately affected populations, streamline processes supported by technology and automation, strengthen organizational capacity to drive progress on public health priorities and increase capacity across local health departments, expand data collection and infrastructure to drive data-driven decision making with an aim to improve equity and enhance and/or continue ongoing COVID-19/communicable disease mitigation efforts and building improvements; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the Board does hereby authorize the ratify the submission of a grant application by the County of Camden (Department of Health & Human Services) to the New Jersey Association of County and City Health Officials (NJACCHO) for the Enhancing Local Public Health Infrastructure Grant for the aforementioned purpose and funding; and

RESOLUTION

Res-Pg: 18-2

BE IT FURTHER RESOLVED that Ross G. Angilella, the County Administrator, or his designee be and hereby is authorized to execute the application, the contract and all other documents necessary to effectuate said grant.

MVW/hs

ZFiles/General/Health Department

Resol. Rat Sub of Enhancing Local Pub Health Infra Grant NJACCHO \$4,128,795.00 #4095 - 1.19.23

RESOLUTION RATIFYING AN AWARD OF CONTRACT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF HEALTH AND HUMAN SERVICES) AND SERAPHIN TEST MEASURE CO., D/B/A PEMBERTON FABRICATORS, INC., FOR EMERGENCY PURCHASE OF PROVER TANKS AND EQUIPMENT FOR THE CALIBRATION OF GASOLINE AND DIESEL

WHEREAS, an emergency existed on November 24, 2022, due to a truck that was customized with specialized equipment utilized by the Camden County Division of Weights and Measure for the purpose of inspecting and testing all of the fuel stations in Camden County being destroyed by fire; and

WHEREAS, this was the only vehicle capable of gas station inspections due to its contained equipment that measures and ensures proper quantity of gas/diesel for the consumer; and

WHEREAS, the new replacement truck needs to be equipped with the specialized equipment, prover tanks and equipment, as further detailed in the quote from Seraphin Test Measure Co. d/b/a Pemberton Fabricators, Inc., dated November 30, 2022 and the County's Emergency Request Form; and

WHEREAS, Seraphin Test Measure Co. d/b/a Pemberton Fabricators, Inc., submitted the quotation and best meets the requirements of the County for this Project and was willing and able to provide said replacement prover tanks and equipment for a total cost not to exceed Ninety-Seven Thousand Seven Hundred Fifty Dollars (\$97,750.00); and

WHEREAS, funds were available for this purpose (P.O. #225974); and

WHEREAS, this award is authorized pursuant to N.J.S.A. 40A:11-6, the County's emergency procurement policy, and in accordance with the Executive

RESOLUTION

Res-Pg: 19-2

Orders issued by the New Jersey Governor and the Emergency Declarations issued by the Camden County Commissioner Director; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper County officials be and are hereby authorized to execute all documents necessary to ratify and effect the emergency contract described herein with Seraphin Test Measure Co. d/b/a Pemberton Fabricators, Inc., P.O. Box 828477, Philadelphia, PA 19182, for the emergency replacement of prover tanks and equipment, utilized by the Camden County Division of Weights and Measure, for the purpose of inspecting and testing all of the fuel stations in Camden County, for a total cost not to exceed Ninety-Seven Thousand Seven Hundred Fifty Dollars (\$97,750.00); and

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

HLG:amf

#6412.6

Z:\Files-Gen\Emergency\Resol. Ratifying Emerg.
For Prover Tanks & Equip. Gasoline & Diesel Testing
Auth. 1-19-23

RESOLUTION RATIFYING PRIOR APPOINTMENTS AND AUTHORIZING THE APPOINTMENT AND REAPPOINTMENT OF MEMBERS TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE

WHEREAS, pursuant to *N.J.S.A. 26:2B-33*, members of the Local Advisory Committee on Alcoholism and Drug Abuse (“LACADA”) are appointed by the Camden County Board of Commissioners; and

WHEREAS, the purpose of the Local Advisory Committee on Alcoholism and Drug Abuse is to provide oversight of addiction services and continuum of care, make recommendations as to the prioritization of funding, and to monitor State and County funded alcohol use disorder and drug abuse programs; and

WHEREAS, pursuant to *N.J.S.A. 26:2B-33*, the advisory committee shall consist of no less than 10 nor more than 16 members. At least two of the members shall be persons recovering from alcohol use disorder and at least two of the members shall be persons recovering from substance use disorder. The committee shall include the county prosecutor or his or her designee, a wide range of public and private organizations involved in the treatment of alcohol use disorders and substance use disorder-related problems and other individuals with interest or experience in issues concerning alcohol substance use disorder and substance use disorder; and

WHEREAS, the term length for each Local Advisory Committee on Alcoholism and Drug Abuse member so appointed shall be for a period of three (3) years; and

WHEREAS, the terms of several members of Local Advisory Committee on Alcoholism and Drug Abuse have lapsed into holdover status and if reappointed to a full three year term would be improperly staggered; and

WHEREAS, due to an oversight the authorizing resolution reappointing said members was never duly authorized; and

WHEREAS, a resolution authorizing the appointment of a member to fill a vacancy on the Local Advisory Committee on Alcoholism and Drug Abuse and the reappointment of the members in holdover status needs to be authorized; and now, therefore

BE IT RESOLVED by the Board of Commissions of the County of Camden that the following individual be and is hereby appointed to the term indicated herein as a member of the Local Advisory Committee on Alcoholism and Drug Abuse, effective upon passage of this Resolution:

RESOLUTION

APPOINTMENT

JAMES WOOD EL

87 Eastmont Lane

Winslow Township, New Jersey 08081

Full Term Start: January 1, 2023

Term Expiration: December 31, 2025

BE IT FURTHER RESOLVED by the Board of Commissions of the County of Camden that the following individuals be and are hereby reappointed to the terms indicated herein as members of the Local Advisory Committee on Alcoholism and Drug Abuse, effective upon passage of this Resolution:

REAPPOINTMENTS

GREGORY H. AUDINO

200 Federal Street

Camden, New Jersey 08103

Partial Term Start: January 1, 2022

Term Expiration: December 31, 2023

JAMES CAPUANO

525 Route 73 North, Suite 200

Marlton, New Jersey 08053

Full Term Start: January 1, 2022

Term Expiration: December 31, 2024

MARY ANN CLAYTON

400 N. Haddon Avenue, Unit #311

Haddonfield, New Jersey 08033

Partial Term Start: March 1, 2022

Term Expiration: December 31, 2023

LARENA DAVIS

102 Delaware Avenue

Clementon, New Jersey 08021

Partial Term Start: January 1, 2022

Term Expiration: December 31, 2023

RESOLUTION

ANDREA HEARNE

258 Park Avenue
Woodbury, New Jersey 08096
Partial Term Start: April 19, 2022
Term Expiration: December 31, 2023

ZENAIDA KIRKLAND

3 N. Carlton Street
Lindenwold, New Jersey 08021
Full Term Start: January 1, 2022
Term Expiration: December 31, 2024

ANGEL OSARIO

515 Tarrington Road
Cherry Hill, New Jersey 08034
Full Term Start: January 1, 2022
Term Expiration: December 31, 2024

SANDRA POWELL

128 Washington Avenue
Collingswood, New Jersey 08108
Partial Term Start: January 1, 2022
Term Expiration: December 31, 2023

STEVEN SALINGER

506 Coles Mill Road
Haddonfield, New Jersey 08033
Full Term Start: January 1, 2022
Term Expiration: December 31, 2024

ALEX STAROPOLI

215 Lakeview Drive
Collingswood, New Jersey 08108
Partial Term Start: March 1, 2022
Term Expiration: December 31, 2023

MAUREEN SULLIVAN

15 Chatham Drive
Voorhees, New Jersey 08043
Partial Term Start: March 1, 2022
Term Expiration: December 31, 2024

RESOLUTION

Res-Pg: 21-1

RESOLUTION APPROVING PERSONNEL ACTIONS BY OR ON BEHALF OF COMMISSIONER VIRGINIA BETTERIDGE

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by Commissioner Virginia Betteridge, as set forth in the schedule attached hereto, are hereby approved.

RESOLUTION

RESOLUTION AMENDING AN AGREEMENT, AUTHORIZED BY RESOLUTION NO. 54 ADOPTED AUGUST 18, 2022 AND PURSUANT TO N.J.S.A. 40A:11-5.1(ii) (EUS), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF CORRECTIONS) AND LUMINOSITY, INC., FOR THE PROVISION OF A JAIL POPULATION ASSESSMENT TO EXTEND THE TERM OF THE AGREEMENT FOR AN ADDITIONAL SIX (6) MONTHS AT NO ADDITIONAL COST TO THE COUNTY

WHEREAS, by Resolution No. 54 adopted August 18, 2022, the Camden County Board of Commissioners authorized an agreement, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), Extraordinary Unspecifiable Services and exempt from the County's RFP policy because of the unique nature of the project services required, to Luminosity, Inc., 1767 Tanglewood Drive NE, St. Petersburg, Florida 33702 for the provision of jail population assessment project services at the Camden County Correctional Facility for the term of six (6) months terminating on February 28, 2023; and

WHEREAS, there is a need to amend said agreement to extend the term of the agreement for an additional six (6) months, through August 31, 2023, due to the time that was needed to successfully extract data from the Offender Management System(OMS) and to ensure adequate time to receive and analyze the corresponding court data from the Administrative Office of the Courts (AOC); said extension will be at no additional cost to the County; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), the proper County officials be and are hereby authorized to execute all documents necessary to affect an amended agreement with Luminosity, Inc., for the extension of the agreement for an additional six (6) months, through August 31, 2023, as detailed herein, at no additional cost to the County; and

RESOLUTION

Res-Pg: 22-2

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with N.J.S.A. 40A: 11-5(1)(a).

LJP:amf

#7709

Z:\Files-General\Jail Management\Overcrowding\
Luminosity #7709\Res. auth. 1st Amend Agt. – 6 Mos Ext.
Auth. 1-19-23

RESOLUTION

Res-Pg: 23-1

RESOLUTION RATIFYING AGREEMENTS, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF CORRECTIONS) AND VARIOUS JUDGES FOR JUDICIAL SERVICES FOR VIDEO COURT, MUNICIPAL DIVISION FOR CAMDEN COUNTY ARRAIGNMENTS AND INMATE COURT

WHEREAS, the Camden County Board of Commissioners participates with the State of New Jersey, Judiciary, Administrative Office of the Courts, Camden Vicinage for the provision of video, municipal court services; and

WHEREAS, the County is solely responsible for the provision of judicial services for the video, municipal court program; and

WHEREAS, the County has determined that Judge Carol Fabietti, Judge Michael Diamond, Judge Jeffrey S. Karl, Judge George J. Singley, with Judge Brian K. Herman, Judge Krisden McCrink, and Judge Adam Greenberg as alternates on an as-needed basis, can provide the needed judicial services required for video, municipal court at an estimated cost of Ninety-Four Thousand Dollars (\$94,000.00) for the term January 1, 2023 through December 31, 2023; and

WHEREAS, said services constitute professional services, pursuant to N.J.S.A. 40A:11-2(6); and

WHEREAS, it is impracticable, due to the content of the services to be provided, to solicit quotations or issue a Request for Proposals; and

WHEREAS, the Camden County Board of Commissioners intends to ratify the award of contracts as hereinabove set forth pursuant to N.J.S.A. 40A:11-5(1)(a)(i), and as an exception to the County's RFP Policy, at the rate of \$300.00 per day and at the rate of \$450.00 per day, on Saturday, for video court services, said services to be performed on an "as-needed" basis for the term January 1, 2023 through December 31, 2023; and

RESOLUTION

Res-Pg: 23-2

WHEREAS, funding in the amount of \$21,625.00 is available for this purpose (CAF Nos. 9900233254, 9900233256, 9900233257, 9900233258, 9900233260, 9900233261 and 9900233262) with the balance contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Temporary and/or Permanent Budgets, with any additional funding to be encumbered at the hourly rates for the judicial services to the limit of the County's 2023 budget for this purpose as authorized pursuant to N.J.A.C. 5:30-5.5(b)(2); now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and the same are hereby authorized, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), to ratify and execute agreements with Judge Carol Fabietti, Judge Michael Diamond, Judge Jeffrey S. Karl, and Judge George J. Singley, with Judge Brian K. Herman, Judge Krisden McCrink, and Judge Adam Greenberg, as alternates on an as-needed basis, at the hourly rates listed herein, for the provision of judicial services for the video municipal court program for the term commencing on or about January 1, 2023 and terminating December 31, 2023 for an estimated cost of Ninety-Four Thousand Dollars (\$94,000.00); and

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award shall be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

LJP:amf

File No. 7709 – Jail Management – Video Court – Sep File
Files/Gen/Jail Management/Video Court/Resol Ratif Agmt.
w/Judges for 2023 – Auth. 1-19-23

RESOLUTION RATIFYING A SHARED SERVICES AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF CORRECTIONS) AND THE STATE OF NEW JERSEY, JUDICIARY, ADMINISTRATIVE OFFICE OF THE COURTS, FOR THE PROVISION OF VIDEO COURT SERVICES

WHEREAS the County of Camden ("County") and the State of New Jersey Judiciary, Administrative Office of the Courts-Superior Court, Camden Vicinage ("Vicinage") have established a six day per week court program ("Program") designed to:

- a) reduce the number of inmates detained at the Camden County Correctional Facility ("CCCF") on municipal charges;
- b) provide for speedy dispositions for persons charged with such municipal offenses;
- c) avoid the costs of transporting inmates to and from various municipal court locations;
- d) decrease the time that CCCF inmates detained on municipal court charges are held in the CCCF; and

WHEREAS, costs incurred by the Vicinage include judicial services, two judicial clerks, fringe, supplies and equipment; and

WHEREAS, due to State financial constraints, the Vicinage is no longer able to fund that portion of this Program; and

WHEREAS it is in the best interest of the County to continue this Program and to reimburse the Vicinage for the aforementioned costs for an estimated amount of Two Hundred Thousand One Hundred Three Dollars and Fifty-Eight Cents (\$200,103.58) for the term of one year commencing on or about January 1, 2023 and terminating December 31, 2023; and

RESOLUTION

WHEREAS funding in the amount of \$50,026.00 is available for this purpose (CAF #9900233263) with the balance contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Temporary and/or Permanent Budgets; now, therefore

BE IT RESOLVED, by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials are hereby authorized to execute all documents necessary to ratify and effectuate a Shared Services Agreement with the State of New Jersey Judiciary, Administrative Office of the Courts-Superior Court, Camden Vicinage, 101 S. 5th Street, Camden, New Jersey 08103, for the services described herein, at an estimated cost of Two Hundred Thousand One Hundred Three Dollars and Fifty-Eight Cents (\$200,103.58) for the term commencing on or about January 1, 2023 through December 31, 2023, as authorized pursuant to N.J.S.A. 40A:65-1, et seq.

LJP/amf
File #7709

Files-Gen\Jail Management\Inmate Court – Muni Court – 2023 Video Court Svcs
Resol. Ratif. SSA w Judiciary, Admin Office Court Services
Auth. 1-19-23

RESOLUTION

2023 Camden Vicinage Video Court Budget

***SALARY**

Judiciary Clerk 3 (K. Bruccoliere)	\$	64,864.16	
Judiciary Clerk 3 (J. Willoby)	\$	44,112.29	
Salary Sub-Total	\$	<u>108,976.45</u>	
Projected Overtime	\$	13,500.00	
Total - Salary & Overtime	\$	<u>122,476.45</u>	

***FRINGE**

Salary Fringe @ 68.45% (Fiscal Year 2023 Rate)	\$	74,594.38	
Overtime Fringe @ 7.65% (FICA/Medicare)	\$	1,032.75	
Total - Fringe	\$	<u>75,627.13</u>	

TOTAL SALARY/OVERTIME & FRINGE \$ **198,103.58**

***OPERATION & EXPENSE**

2110 Office Supplies	\$	500.00	
2140 Copier Rental	\$	1,500.00	
TOTAL OPERATIONS	\$		2,000.00
TOTAL BUDGET	\$		200,103.58

***Funds can be moved within budget Categories, if needed. Not to exceed total budget.**

**RESOLUTION RATIFYING THE REAPPOINTMENT
OF MEMBERS TO THE
CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)**

BE IT RESOLVED by the Board of Commissioners of the County of Camden that the following individuals be and are hereby reappointed as members of the Camden County Workforce Development Board (WDB) for a three (3) year term:

REAPPOINTMENT

PATRICK A. ABUSI

705 Mantua Avenue
Paulsboro, New Jersey 08066
(Term: July 1, 2021 – June 30, 2024)

KEN BRAHL

2240 Marlton Pike West, Suite 17
Cherry Hill, New Jersey 08002
(Term: July 1, 2022 – June 30, 2025)

FRANK CIRII

101 Woodcrest Road, Suite 127
Cherry Hill, New Jersey 08003
(Term: July 1, 2022 – June 30, 2025)

KRISTI CONNORS

101 Woodcrest Road, Suite 127
Cherry Hill, New Jersey 08003
(Term: July 1, 2022 – June 30, 2025)

GREGG DeBAERE

7112 Airport Highway
Pennsauken, New Jersey 08109
(Term: July 1, 2022 – June 30, 2025)

JEFFERY DEITZ

101 Woodcrest Road, Suite 127
Cherry Hill, New Jersey 08003
(Term: July 1, 2022 – June 30, 2025)

LORI GODOROV

3720 Marlton Pike
Pennsauken, New Jersey 08105
(Term: July 1, 2022 – June 30, 2025)

RESOLUTION

Res-Pg: 25-2

ELIZABETH A. GREEN

1 Cooper Plaza
Executive Management, Suite B – 10th Floor (Roberts Pavilion)
Camden, New Jersey 08103
(Term: July 1, 2022 – June 30, 2025)

CARLA JANOFF

35 Friends Avenue
Haddonfield, New Jersey 08033
(Term: July 1, 2022 – June 30, 2025)

MARLYN KALITAN

11 Eves Drive, Suite 185
Marlton, New Jersey 08053
(Term: July 1, 2021 – June 30, 2024)

RICHARD H. MILLER

3 Aristone Drive
Berlin, New Jersey 08009
(Term: July 1, 2022 – June 30, 2025)

DR. LOVELL PUGH-BASSETT, PhD.

420 Woodbury-Turnersville Road
Blackwood, New Jersey 08021
(Term: July 1, 2022 – June 30, 2025)

MATTHEW A. VERNEY

901 North Kings Highway
Cherry Hill, New Jersey 08034
(Term: July 1, 2022 – June 30, 2025)

ROBERT WEIL

2 Cooper Street, 18th Floor
Camden, New Jersey 08102
(Term: July 1, 2021 – June 30, 2024)

MICHAEL WILLMAN

P.O. Box 100
Haddonfield, New Jersey 08033
(Term: July 1, 2022 – June 30, 2025)

JENNIFER P. YOUNG

24 Curtis Avenue, 2nd Floor
Woodbury, New Jersey 08096
(Term: July 1, 2022 – June 30, 2025)

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING,
BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF
PUBLIC SAFETY, OFFICE OF EMERGENCY MANAGEMENT) AND THE
GLOUCESTER COUNTY OFFICE OF EMERGENCY MANAGEMENT, FOR
COMMUNITY EMERGENCY RESPONSE TEAM SERVICES**

WHEREAS, the Camden County Department of Public Safety, Office of Emergency Management (“OEM”), is charged with maintaining a disaster preparedness plan, and for providing emergency management services and assistance with disaster relief in the event of a disaster occurring within the County of Camden; and

WHEREAS, as a part of its responsibilities, OEM is required to develop and implement a plan for the use of regional staging areas for commodity distribution to the public in the event of a large-scale disaster impacting the residents of the County; and

WHEREAS, it is the desire of the OEM to enter into a Memorandum of Understanding (“MOU”) with the Gloucester County Office of Emergency Management which will permit the parties to provide mutual-aid and assistance which transcends jurisdictional boundaries and which ensures the prompt and effective delivery of Community Emergency Response Team (“CERT”) services; it is further desirable that the parties should voluntarily assist each other by improving the interchangeability of CERT services and facilities to cope with the challenges related to the emergency protection of life and property, and as otherwise necessary for the public’s health, welfare and safety and well-being; and

WHEREAS, it is in the best interest of the residents of both Camden and Gloucester Counties to enter into a Memorandum of Understanding that authorizes the parties to provide mutual-aid and assistance which transcends jurisdictional

RESOLUTION

boundaries and which insures the prompt and effective delivery of Community Emergency Response Team (CERT) services; it is further desirable that the parties should voluntarily assist each other by the interchangeability of CERT services and facilities to cope with the challenges related to the emergency protection of life and property for its citizens; and

WHEREAS, the Memorandum of Understanding shall be effective upon the signing of the MOU and shall remain in full force and effect unless terminated by one of the parties, or as provided by the law, and or the duly adopted regulations of either party to this MOU; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper County officials be and are hereby authorized to execute a Memorandum of Understanding by and between the Camden County Department of Public Safety, Office of Emergency Management, and Gloucester County Office of Emergency Management, to permit the parties to provide mutual-aid and assistance which transcends jurisdictional boundaries and which insures the prompt and effective delivery of Community Emergency Response Team (CERT) services, effective immediately; and

BE IT FURTHER RESOLVED, that the Office of County Counsel is authorized to negotiate such terms and conditions as to permit the parties to provide mutual-aid and assistance which transcends jurisdictional boundaries and which insures the prompt and effective delivery of Community Emergency Response Team (CERT) services.

MVW:amf
#4522 –Separate File
Files-Gen\Public Safety\MOU with Gloucester Co. OEM\Res auth MOU for Mutual CERT aid – Auth. 1-19-23

RESOLUTION

RESOLUTION AUTHORIZING AN AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC SAFETY, OFFICE OF EMERGENCY MANAGEMENT) AND CAMDEN COUNTY COLLEGE, FOR OPERATION OF AN EMERGENCY REGIONAL SHELTER

WHEREAS, The County of Camden Department of Public Safety, Office of Emergency Management (“OEM”), is charged with maintaining a disaster preparedness plan and for providing emergency management services and assistance with disaster relief in the event of a disaster occurring within the County of Camden; and

WHEREAS, it is the desire of Camden County, Department of Public Safety, Office of Emergency Management to enter into an Agreement with Camden County College for the operation of an emergency regional shelter in the areas of the College before, during and/or after an incident; and

WHEREAS, the Agreement shall be effective upon the signing of the Agreement and shall remain in full force and effect unless terminated by one of the parties or as provided by the law, and or the duly adopted regulations of either party to this MOU; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper County officials be and are hereby authorized to execute a Memorandum of Understanding by and between the County of Camden, Department of Public Safety, Office of Emergency Management, and Camden County College, 200 College Drive, Blackwood, New Jersey 08012, for the operation of an emergency regional shelter in the areas of the College before, during and/or after an incident, effective on the date of the last signature of the authorized representative for each party and terminates thirty (30) days after written notice by either party; and

RESOLUTION

Res-Pg: 27-2

BE IT FURTHER RESOLVED that modifications to the Agreement may be made in writing by either Party; and

BE IT FURTHER RESOLVED, that the Office of County Counsel is authorized to negotiate such terms and conditions relative to the Agreement for the Emergency Regional Shelter at Camden County College.

HLG:amf

#4522 –Separate File

Files-Gen\Public Safety\MOU with College for Regional Emerg. Shelter
Auth. 1-19-23

**RESOLUTION RATIFYING THE APPOINTMENT AND REAPPOINTMENT
OF MEMBERS TO THE
CAMDEN COUNTY FIRE COORDINATOR BOARD**

BE IT RESOLVED by the Board of Commissioners of the County of Camden that the appointment of the following individuals as members of the Camden County Fire Coordinator Board is hereby ratified:

APPOINTMENT

KENNETH CHEESEMAN

Camden County Deputy Fire Coordinator – CFC 5
621 Tomlinson Avenue
Laurel Springs, New Jersey 08021
(Term: January 1, 2023 – December 31, 2024)

DANIEL DEVITT

Camden County Deputy Fire Coordinator – CFC 6
233 Bradley Avenue
Haddon Township, New Jersey 08033
(Term: January 1, 2023 – December 31, 2024)

GARY EBNER

Camden County Deputy Fire Coordinator – CFC 4
18 Wakefield Road
Atco, New Jersey 08004
(Term: January 1, 2023 – December 31, 2024)

WILLIAM HERTLINE

Camden County Deputy Fire Coordinator – CFC 8
7860 Wyndam Road
Pennsauken, New Jersey 08109
(Term: January 1, 2023 – December 31, 2024)

BE IT FURTHER RESOLVED by the Board of Commissioners of the County of Camden that the reappointment of the following individuals as members of the Camden County Fire Coordinator Board be ratified:

REAPPOINTMENT

CHRIS BROWN

Camden County Deputy Fire Coordinator – CFC 2
11 Piney Point Place
Sicklerville, New Jersey 08081
(Term: January 1, 2022 – December 31, 2023)

RESOLUTION

DAVID CILONA

Camden County Deputy Fire Coordinator – CFC 7
709 Richards Court
Atco, New Jersey 08004
(Term: January 1, 2022 – December 31, 2023)

DANIEL DiRENZO

Camden County Fire Coordinator – CFC 1
9 St. Francis Court
Bellmawr, New Jersey 08031
(Term: January 1, 2022 – December 31, 2023)

JOSEPH JACKSON

Camden County Deputy Fire Coordinator – CFC 3
361 Cleveland Avenue
West Berlin, New Jersey 08091
(Term: January 1, 2022 – December 31, 2023)

RESOLUTION

Res-Pg: 29-1

RESOLUTION APPROVING PERSONNEL ACTIONS BY OR ON BEHALF OF COMMISSIONER JONATHAN S. YOUNG, SR.

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by Commissioner Jonathan S. Young, Sr., as set forth in the schedule attached hereto, are hereby approved.

RESOLUTION

EESOLUTION AMENDING 2023 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to various Budget Accounts, which were omitted from the 2023 temporary budget, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2023 pursuant to the provisions of N.J.S. 40A:4-20 (Chapter 96, P.L. 1951, as amended) including this resolution total \$20,607,185.81; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the County of Camden (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with N.J.S. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in order to have sufficient appropriations to encumber annual Purchase Orders in the total amount of \$20,607,185.81.
2. The said emergency appropriation will be provided for the 2023 budget.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

TEMPORARY BUDGET AMENDMENTS

GRANTS-TEMPORARY BUDGET

Area Plan 2023	3,971,699.00
Prosecutor's Office Body Armor Replacement 22	6,355.18
Corrections Body Armor Replacement 22	14,090.46
Camden County Police Dept Body Armor Replacement 22	21,288.57
Sheriff's Office Body Armor Replacement 22	10,169.10
National Opioid Settlement	1,583,583.50
Courthouse Regional Corrections Center Initiative Grant	15,000,000.00

SUB-TOTAL GRANTS	\$20,607,185.81
TOTAL AMENDMENT	\$20,607,185.81

RESOLUTION AUTHORIZING THE APPROVAL OF VARIOUS STATE CONTRACTS WITH VARIOUS STATE VENDORS

WHEREAS the County of Camden may, without advertising for bids, purchase certain materials, supplies or equipment under contract entered in to on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS it is the desire of the Camden County Board of Commissioners to authorize the approval of various state contracts with various state vendors for the commodities listed in the schedules, which are on file in the Division of Purchasing and the Office of County Counsel; and

WHEREAS, funding for this purpose is contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 temporary and/or permanent budgets and shall be encumbered at the unit prices set forth in the State contract(s) prior to the materials, supplies or equipment being ordered pursuant to N.J.A.C. 5:30-5.5(b)(2) and shall not exceed any using department's line item in the budget for this purpose; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to effectuate the purchase of commodities and services as needed by the County with the various state contracts and vendors, which are on file in the Division of Purchasing and the Office of County Counsel, pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:30-5.5(b)(2), including any extended and/or renewed version thereof; and

RESOLUTION

Res-Pg: 31-2

BE IT FURTHER RESOLVED that the County shall order from the vendors that provides the lowest quotation for the product to be procured, which quotation is most advantageous to the County, price and other factors considered, all in accordance with the requirements of N.J.S.A. 40A:11-6.1.

LJP:amf

BC-9322

Z:Files-Bids\2023 Meetings\Jan\ Resol. Auth.
Approval of Var. State Contracts & Vendors –
Auth. 1-19-23

Introduced on: January 19, 2023
Adopted on:
Official Resolution#:

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A POOL OF VENDORS,
PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS
FOR THE PROVISION OF PHOTOGRAPHY SERVICES FOR CAMDEN COUNTY**

WHEREAS, the Camden County Department of Events and Community Outreach is responsible for developing, coordinating and overseeing a wide variety of live-entertainment events at numerous venues throughout the County, including open-air County Parks such as the Cooper River Park and Wiggins Park, and at enclosed venues, for the benefit and enjoyment of Camden County residents; and

WHEREAS, it is expected that 500,000 people will attend these events for the year 2023; and

WHEREAS, the County has determined the need to establish a pool of photographers to ensure a quality, professional photographic record of such events; and

WHEREAS Section 7 of the 2023 Camden County RFP Policy - Instructions on issuing and processing Requests for Proposals, allows for the creation of a pool of qualified vendors for professional services for which there is a recurring need; and

WHEREAS, pursuant to this policy, the County issued a publicly advertised Request For Proposals for photography services for the term commencing on or about February 1, 2023 through January 31, 2024; and

WHEREAS four (4) firms responded; and

WHEREAS the Evaluation Committee for this Request For Proposals has reviewed the responses and has recommended that agreements be awarded to Kevin Monko, Colette Oswald d/b/a Colette Oswald Photography, Avi Steinhardt and Scott Anderson, for the term of one (1) year, at the unit prices listed in each respective proposal; and

RESOLUTION

WHEREAS, the contracts are awarded pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) and in accordance with the County's Request For Proposals policy; and

WHEREAS, in the event that all firms are unable to provide said services for an event, the Department of Events and Community Outreach may seek quotes from other firms in accordance with the provisions of New Jersey Law and pursuant to N.J.S.A. 40A:11-6; and

WHEREAS funding for this purpose is contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Temporary and/or Permanent Budgets and shall be encumbered at the unit prices set forth in each respective proposal's responses, prior to the materials, supplies or equipment being ordered pursuant to N.J.A.C. 5:30-5.5(b)(2) and shall not exceed any using department's line item in the budget for this purpose; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials are hereby authorized to enter in to Agreements with the following photographers to provide photographic services for various Camden County events at the unit prices set forth in each firm's respective proposal for the term of one (1) year commencing February 1, 2023 through January 31, 2024:

Kevin Monko
135 Lawnside Avenue
Collingswood, NJ 08108

Avi Steinhardt
429 N. 13th Street 5-C
Philadelphia, PA 19123

Colette Oswald
dba Collette Oswald Photography
57-53 East Kings Highway
Audubon, NJ 08106

Scott Anderson
3 Clinton Avenue
Merchantville, NJ 08109

and

RESOLUTION

Res-Pg: 32-3

BE IT FURTHER RESOLVED that, in the event all firms are unable to provide said photographic services, the Department of Events and Community Outreach may obtain quotes from other firms, in accordance with the provisions of New Jersey Law and pursuant to N.J.S.A. 40A:11-6; and

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a).

LJP/amf

File No. 10369.17- Sep. File

Z:Files/Gen/Events & Community Outreach\RFP Photographers\
Resol. Est. 2023 Pool & Agt. w/approved vendors – 1-19-23

RESOLUTION

Res-Pg: 33-1

**RESOLUTION APPROVING PERSONNEL ACTIONS BY OR ON
BEHALF OF COMMISSIONER EDWARD McDONNELL, DEPUTY
DIRECTOR OF THE CAMDEN COUNTY
BOARD OF COMMISSIONERS**

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by Deputy Director Edward McDonnell, as set forth in the schedule attached hereto, are hereby approved.

RESOLUTION

Res-Pg: 34-1

**RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT,
BY AND BETWEEN THE COUNTY OF CAMDEN (OFFICE OF THE
PROSECUTOR) AND PBA LOCAL 316A**

WHEREAS, representatives of Camden County (Office of the Prosecutor) and representatives of the Police Benevolent Association, Local 316A Superior Officers, have in good faith, negotiated the terms and conditions of a Memorandum of Agreement for the period January 1, 2022 through December 31, 2026, and have settled on the terms and conditions of contract; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the proper County officials be and are hereby authorized to ratify and execute the Memorandum of Agreement between Camden County (Office of the Prosecutor) and the Police Benevolent Association, Local #316A Superior Officers, for the period January 1, 2022 through December 31, 2026, pursuant to such terms and conditions as detailed in the Memorandum of Agreement and as agreeable to County Counsel.

LJP/amf

File No.: 6629

ZFiles-Gen\Union Files\PBA 316A – Prosecutor
Resol. ratif agmt. w/County Pros. & PBA Local #316A – 1-19-23

RESOLUTION

RESOLUTION RATIFYING THE SUBMISSION OF A GRANT APPLICATION BY THE COUNTY OF CAMDEN (OFFICE OF THE PROSECUTOR) TO THE STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, FOR THE CAMDEN COUNTY PROSECUTOR'S INSURANCE FRAUD REIMBURSEMENT PROGRAM – CYCLE 23

WHEREAS, the New Jersey Division of Criminal Justice has been designated by the Legislature to implement the funding reimbursement program for anti-insurance fraud activities pursuant to N.J.S.A. 17:33A-28; and

WHEREAS, under this reimbursement program, County Prosecutors receive reimbursement for activities undertaken in connection with investigation and prosecution of insurance fraud or to expand the capacity of units which are connected to the working units on such matters; and

WHEREAS, the County of Camden (Office of the Prosecutor) applied for funding and the Office of the Prosecutor has been notified by the State of New Jersey, Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor that it will receive a reimbursement in the amount of \$237,579.00 for the term beginning January 1, 2023 through December 31, 2023; and

WHEREAS, the Camden County Board of Commissioners have reviewed said application which was submitted by the Office of the Prosecutor and desires to approve the submission of the same; and

WHEREAS, the project is a joint effort between the State of New Jersey, Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor and the County of Camden, Office of the Prosecutor; now, therefore,

RESOLUTION

BE IT RESOLVED by the Camden County Board of Commissioners that said Board does hereby ratify and authorize the submission of a grant application by the Office of the Prosecutor and hereby accepts said reimbursement in the amount of \$237,579.00 for the period beginning January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED that:

1. As a matter of public policy the County of Camden (Office of the Prosecutor) wishes to participate to the fullest extent possible with the Office of Insurance Fraud Prosecutor.
2. The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
3. The Office of Insurance Fraud Prosecutor shall be responsible for receipt, review and approval of the application for said funding.
4. The Office of Insurance Fraud Prosecutor shall initiate the allocations to each applicant as authorized; and

BE IT FURTHER RESOLVED that if said grant application is approved, the Camden County Board of Commissioners does hereby authorize the County Administrator, or his designee, to execute the application, the contract and all other documents necessary to effectuate said grant and to receive reimbursement consistent with the terms and in furtherance of the purposes of the grant.

MVW:hs
(File No. 4541 – Grants)
ZFiles Gen\ Prosecutor's Office - Resol.Insurance Fraud Grant 2023– Adopted 1.19.23

**RESOLUTION RATIFYING THE SUBMISSION OF A GRANT APPLICATION,
BY THE COUNTY OF CAMDEN (OFFICE OF THE PROSECUTOR) TO THE
STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL,
DEPARTMENT OF LAW AND PUBLIC SAFETY, FOR THE FY 2018
ADDRESSING THE NEEDS OF JUVENILE PROSECUTORS GRANT**

WHEREAS, the County of Camden, (Office of the Prosecutor) has submitted a grant application to the New Jersey Office of the Attorney General, Department of Law and Public Safety, for the provision of the FY 2018 Addressing the Needs of Juvenile Prosecutors Grant, for the period beginning January 1, 2023 and ending September 30, 2023 in an amount of \$6,556.00; and

WHEREAS, this grant will be used to provide training and professional development and develop resources needed to ensure that juvenile prosecutors have access to information that addresses the unique framework of the juvenile court; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the Board does hereby authorize the ratify the submission of a grant application by the County of Camden (Office of the Prosecutor) to the New Jersey Office of the Attorney General, Department of Law and Public Safety, for the provision of the FY 2018 Addressing the Needs of Juvenile Prosecutors Grant for the aforementioned purpose and funding; and

BE IT FURTHER RESOLVED that Ross G. Angilella, the County Administrator, or his designee be and hereby is authorized to execute the application, the contract and all other documents necessary to effectuate said grant.

MVW/hs
ZFiles/General/Prosecutors
Resol. Rat Sub of FY 2018 Address the Needs of Juv Pros Grant \$6,556.00 #4541 – 1.19.23

RESOLUTION

Res-Pg: 36-2

Introduced on: January 19, 2023
Adopted on:
Official Resolution#:

RESOLUTION

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT, PURSUANT TO N.J.S.A. 40A:11-6.1, BY AND BETWEEN THE COUNTY OF CAMDEN (OFFICE OF THE PROSECUTOR) AND WEST PUBLISHING FOR ONLINE LEGAL RESEARCH

WHEREAS, there is a need for the County of Camden (Office of the Prosecutor) to purchase online legal research for the year 2023; and

WHEREAS, West Publishing is willing and able to provide said services at a monthly rate of Three Thousand Six Hundred Sixty-Two dollars (\$3,662.00) for a total annual cost not to exceed Forty-Three Thousand Nine Hundred Forty-Four dollars (\$43,944.00) for the term commencing February 1, 2023 through January 31, 2024; and

WHEREAS, funding in the amount of \$1,500.00 is available for this purpose (CAF #9900233429) with the balance being contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Temporary and/or Permanent Budgets; and

WHEREAS, this service is authorized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6 et seq; and

WHEREAS, the Purchasing Agent of the County of Camden has determined and certified in writing that the value of the services to be purchased from West Publishing will exceed \$17,500.00; and

WHEREAS, West Publishing has completed and submitted a Business Entity Disclosure Certification which certifies that West Publishing has not made any reportable contributions to a political or candidate committee in the County of Camden in the previous one (1) year, and that the contract will prohibit West

RESOLUTION

Publishing from making any reportable contributions through the term of the contract; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to effect the purchase and payment for the provision of online legal research for the County of Camden (Office of the Prosecutor) at the monthly rate of Three Thousand Six Hundred Sixty-Two dollars (\$3,662.00), for a total annual cost not to exceed Forty-Three Thousand Nine Hundred Forty-Four dollars (\$43,944.00) for the term commencing February 1, 2023 through January 31, 2024 with West Publishing, 610 Opperman Drive, P. O. Box 64833, St. Paul, MN 55164-1803; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value, copies of which are attached to the original resolution, be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract has been awarded pursuant to and in compliance with P.L. 2004, Chapter 19 (as amended by P.L. 2005), N.J.S.A. 19:44A-20.4, et seq.

MVW:hs

File No. 4541 Sep File

Z:\Files-Gen\Prosecutor's Office \Online Legal Research\West Publishing\
Resol Auth Purch. Of 2023 Online Legal Research Auth -1-19-23

RESOLUTION AMENDING CAMDEN COUNTY POLICY AND PROCEDURES NO. 24 - MANAGEMENT PERSONNEL TIME POLICY; NO. 45.1 – TEMPORARY DISABILITY BENEFITS POLICY; NO. 48 - HOLIDAYS; NO. 143 - PURCHASING REQUISITION PROCESS AND NO. 401 COUNTY VEHICLES/DRIVING ON BEHALF OF CAMDEN COUNTY

WHEREAS, the County of Camden has a Policy & Procedures Manual that provides for certain standards of operation by County employees; and

WHEREAS, the County of Camden has reviewed certain policies and procedures and determined that some policies and procedures need to be implemented, amended, up-dated or deleted to better serve the interests of efficient and effective governmental operations, specifically, Camden County Policy and Procedures No. 24 - Management Personnel Time Policy; No. 45.1 - Temporary Disability Benefits Policy; No. 48 - Holidays; No. 143 - Purchasing Requisition Process and No. 401 - County Vehicles/Driving on Behalf of Camden County, copies of which are attached to the original hereof; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the Camden County Policy and Procedure No. 24 - Management Personnel Time Policy; No. 45.1 - Temporary Disability Benefits Policy; No. 48 - Holidays; No. 143 - Purchasing Requisition Process, and No. 401 - County Vehicles/Driving on Behalf of Camden County, copies of which are attached to the original hereof, are hereby amended and adopted; and

RESOLUTION

Res-Pg: 38-2

BE IT FURTHER RESOLVED that the amended policies, copies of which are attached to the original hereof, shall be distributed for incorporation into all of the Policy & Procedure Manuals existing in the County.

LJP:amf

File #4590 Files-General- Policy &
Procedures - Resol Amending Policies
24,45.1, 48, 143 & 401
Auth. 1-19 23

RESOLUTION

CAMDEN COUNTY

POLICY AND PROCEDURE Page 1 of 8

DEPARTMENT: Administration	POLICY NUMBER: 24.0
SUBJECT: Management Personnel Time Policy	EFFECTIVE DATE: 1/19/2023
	SUPERCEDES POLICY DATED: 12/16/2021

GENERAL POLICY STATEMENT

It is the policy of Camden County Board of Commissioners that all classified and unclassified management personnel earn, accrue and be charged time on a fair and equitable basis.

VACATION TIME POLICY

All regular, full-time & part-time unclassified and classified management employees, except the following, are eligible for vacation benefits:

- Employees who work on an as-needed basis, including as summer, temporary help, employees without fixed schedules, part time board members, or as needed attorneys
- Elected officials

PROCEDURE

Benefits

Vacation benefits are given to employees to recognize their contribution to the County and to provide opportunities to relax or pursue other personal interests. One (1) Vacation Day per year can be used as a Personal Day. Vacation benefits increase according to an employee's years of service with the County.

Upon request to the Division of Human Resources any unclassified and classified management employees hired on or after 1/1/2013 may be awarded previous service time credit for employment with Camden County or any Camden County affiliated agencies, for the purpose of determining the amount of vacation time awarded to accruals each year, so long as the employee returns within two (2) years of resignation. Proof of previous service time must be provided by the employee. Any approved vacation benefit adjustment will be effective on the approval date and will not be retroactive. This provision does not apply to employees who have previously retired from the Camden County or any Camden County affiliated agencies.

Full-time Unclassified and Classified Management Employee Vacation Schedule

Consecutive Years of Service	Available Vacation Days
1 through 5 years of service	15 days per year
6 through 10 years of service	17 days per year
11 through 19 years of service	20 days per year
20 years and above	25 days per year

Employees whose anniversary date is mid-year receive a pro-rated amount of eligible days for their new years of service, according to the schedule outlined above.

Policy # 024

POLICY AND PROCEDURE

2

Part-time Unclassified Employee Vacation Schedule

Vacation benefits for regular part-time employees are prorated, based on dividing the employees regularly scheduled weekly hours by 40 hours. (For example, for an employee scheduled for 30 hours, 30 divided by 40 is 75%. The employee's vacation benefit would be calculated at 75% of the regular formula.)

Vacation Period

The vacation benefit accrual period is pay period 1 through 26 of each calendar year.

Accruing Time While on Worker's Compensation or Medical Leave

Employees can continue to accrue vacation time while on an approved worker's compensation or paid medical leave.

Employees who are on an approved leave of absence without pay shall have annual sick, vacation, personal accruals, etc., credits reduced for the duration of such leave on a prorated basis for every full month or 50% of the month.

Banking Vacation Benefits

In the event an employee is unable to take accrued vacation days in a given year, the employee may carry over the unused portion for one year only.

Using Vacation Benefits

To use vacation benefits, employees need to follow these guidelines:

1. Employees can use both unaccrued and accrued vacation days, up to their maximum available time.
2. Vacation days may be taken in 1/8 of a day increment
3. Employees need signed approval from their manager before taking any vacation. The Management Leave Tracking Slip (attached) is to be used for this purpose. Employees must give as much advance notice as possible. The minimum advance notice required equals the number of vacation days being taken. For example, one day's notice must be given for one day's vacation and five day's notice for five day's vacation.

Requests for vacation will be reviewed with consideration to existing business conditions, such as current staffing levels.

Vacation Pay Rate

Vacation benefits are paid according to the base pay rate at the time of vacation.

Effect of Holidays on Vacation

If a holiday falls during a scheduled vacation, the day will not be charged against earned vacation time; it will be paid to employees as a holiday.

Illness During Vacation

If employees become ill during vacation and accumulated sick days are available, employees may request that the sick days get deducted from their sick time benefits. A doctor's certificate of illness may be required. Rescheduling of vacation will be at the mutual convenience of each employee and his or her supervisor.

Upon Termination

If employees voluntarily, or for any other reason except for cause, terminate employment with the

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County, unused, earned vacation days will be paid out. Any used, unearned vacation days will be deducted from the final pay. Vacation benefits will be paid at the base pay rate at the time of termination.

Upon Death

In the event of death, the estate of the deceased will be compensated according to the same formula used when an employee terminates employment.

Vacation Time Transition

Employees who are now unclassified but have vacation time earned when they were classified may carry over any earned vacation time from their last calendar year of classified service up to a maximum of a year worth of time. The year in question would be the last year the employee was classified.

Effective Date

The effective date of the vacation time policy will be Pay Period one of 2005.

SICK TIME POLICY

All regular, full-time & part-time classified and unclassified management employees, except the following, are eligible for sick time benefits:

- Employees who receive benefits from another agency
- Employees who work on an as-needed basis, such as summer, temporary help, employees without fixed schedules, part time board members, and as-needed attorneys
- Elected officials

Sick time benefits are provided to financially cover employees during times of illness or absence (including maternity leave), accident or exposure to contagious disease.

Sick time benefits also cover care of a seriously illness of a member of the employee's immediate family or death in the immediate family. Immediate family is defined as the employee's spouse or partner, child (whether adopted, foster, legal ward, or a step-child), parents, parents-in-law, grandparents, grandchildren, siblings, or any other family member residing in the employee's household (For most current definition of immediate family, please refer to Section 4A of the New Jersey Administrative Code).

Benefits are paid according to the base pay rate at the time of the sick leave.

PROCEDURE

Sick Time Calendar

The period for accruing sick time benefits is pay period 1 through 26 of each calendar year.

Accruing Sick Time Benefits

Employees earn one day per month during the first calendar year of service with the County. In all subsequent years' employees earn 1.25 days per month, equal to 15 total available sick days per year.

Sick Time benefits for regular part-time employees are prorated, based on dividing the employees regularly scheduled weekly hours by 40 hours.

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Banking Sick Time

Employees who do not use their sick time in any given year may "bank" their sick time for periods of longer-term illness or absence. There is no cap on this bank.

Accruing Time While on Worker's Compensation or Medical Leave

Employees can continue to accrue sick time benefits while on an approved worker's compensation or approved medical leave. Employees who are on an approved leave of absence without pay shall have annual sick, vacation, personal accruals, etc., credits reduced for the duration of such leave on a prorated basis for every full month or 50% of the month.

Using Sick Time Benefits

An employee can only use sick time accrued on his/her paycheck. To use earned sick time, employees need to follow these guidelines:

- Sick time may be taken in 1/8 of a day increment
- Employees must call their manager or department head or designee no later than fifteen minutes before the beginning of the workday if practicable. When proper notification is not received, employees will be considered to be taking a Leave of Absence without Pay. Employees should notify their manager about the expected return to work date.
- The employee's manager is responsible for reporting the absence to Payroll on the Payroll Time Report. The Management Leave Tracking Slip (attached) is to be used for this purpose.
- If an absence is expected to last five days or more, employees must complete and submit to his or her supervisor the Family Medical Leave forms or the County's Physician Certification Form.
- When using sick time benefits to take care of a member of the immediate family, a written order by the attending physician will be required. This order should be submitted to Human Resources.

Employees who exhaust all of their accrued sick time will not be credited with additional sick time leave until the beginning of the next calendar year. If employees exhaust their available sick time employees may take unearned time, still to be accrued sick time benefits with the approval of his or her manager. Employees may also charge any time in excess of accrued sick time on the paycheck to vacation time. Otherwise excess time off will be taken as no-pay, unless employees qualify for the donated leave policy (See The Donated Sick Leave Policy).

Sick Time Pay Rate

Sick time benefits are paid according to the base pay rate at the time of the sick time leave.

Medical Certification

Any abuse of sick leave benefits can result in the appropriate disciplinary action being taken. Employees may be required to bring in a doctor's note or medical certification, at the discretion of their supervisor, for an absence due to illness or injury, non-work-related injury, illness or injury of a member of the immediate family.

Medical certification is required when an employee has been absent on sick leave for five or more consecutive work days, or an employee has been absent on sick leave for a total of more than ten days in a year. Before returning to work, the employee may be required to submit an updated medical certification from his or her treating physician and/or a County physician.

Upon Termination

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If the employee has exhausted his or her sick time benefits before termination, the employee's final pay will be reduced by the number of hours/days of unearned sick leave taken by the employee.

If the employee has a bank of sick time at retirement, the bank will be paid out equal to one-half of the total banked days, up to \$19,000.00. To receive this payout an employee must retire at 55 years of age (or older) with at least 25 years of service with the County. The bank of unused sick time will not be paid out to employees who terminate their employment before retirement. This shall be effective until April 15, 2007. At any time on or after April 15, 2007, any employee having a bank of sick time at retirement, shall lose that bank of sick time. There will be no paid sick time upon retirement.

Sick Time Transition

For unclassified employees, calculations of the sick time bank will be based on the following:

Item	Entitlement
# For assumed average sick time usage	7 days per year
Sick time Credit for each year unclassified service after 1st calendar year	15 days – 7 days = <u>8 days per year</u>
Sick time credit for pay period 1 through pay period 12 of 2004.	3.5 days
# For assumed average sick usage, 1 st calendar year	½ day per month
Sick time Credit for each month of service, 1st calendar year	1 day – ½ day = <u>½ day per month</u>

As an example, an employee who has been with the County since July 1, 1993, would receive 3 days in his/her bank for 1993 (6 months times .5 days), 80 days for subsequent time (10 years times 8 days) and 3.5 days for 2004 up to pay period 12 of 2004. Therefore, this employee would have 86.5 days in his/her sick bank.

Employees who were once classified and are now unclassified will carry forward the sick time earned while classified frozen on the check and will receive additional days in the bank according to the above schedule.

Effective Date

The effective date for the sick time policy will be the beginning of Pay Period 13, 2004 (June 8, 2004).

BEREAVEMENT LEAVE POLICY

All regular, full-time & part-time classified and unclassified management employees, except the following:

- Employees who receive benefits from another agency
- Employees who work on an as-needed basis, such as summer, temporary help, employees without fixed schedules, part time board members and as-needed attorneys
- Elected officials

PROCEDURE

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In the event of the death of an employee's mother, father, domestic partner, spouse or child, the employee shall be granted five (5) days off without loss of pay, one of which shall be the day of death or day of the funeral.

In the event of the death of an employee's mother-in-law, father-in-law, grandmother, grandfather, grandchild, brother, sister, foster child, step child, step parent or step sibling shall be granted three (3) days off without loss of pay, one of which shall be the day of death or day of the funeral.

In the event of the death of an employee's brother-in-law or sister-in-law, the employee shall be granted two (2) days off without loss of pay, one of which shall be the day of death or day of the funeral.

Employees also have the option of taking sick leave to extend bereavement leave.

Employees are required to submit a Leave Request Form, if possible, beforehand. If it is not possible for an employee to complete the form before the leave commences, he/she shall call in to his/her supervisor no later than fifteen minutes prior to the employee's starting time unless it is an emergent situation. In any case, the Department/Division Head may require reasonable verification of the death upon the employee's return to work.

Effective Date

The effective date for the bereavement time policy will be the beginning of Pay Period 13, 2004 (June 6, 2004).

PERSONAL LEAVE POLICY

All regular, full-time & part-time classified and unclassified management employees, except the following:

- Employees who receive benefits from another agency
- Employees who work on an as-needed basis, such as summer, temporary help, employees without fixed schedules, part time board members and as-needed attorneys
- Elected officials

All employees shall enjoy three (3) personal days per year for personal, business, household, or family matters and shall not be carried forward from year to year. Personal days may be taken in 1/8 of a day increment.

In addition, one (1) Vacation Day per year can be used as a Personal Day.

Personal Days shall be treated the same as Vacation Days in regard to the following: Part-time Unclassified Employee Schedule, Accruing Time While on Worker's Compensation or Medical Leave, Upon Termination or Upon Death.

REPORTING TIME OFF POLICY

All time off is to be reported on the Management Leave Tracking Slip. Employees must get vacation time and certain kinds of bereavement and sick time approved in advance if, for example, they know in advance that they have a doctor's appointment, have scheduled a procedure, or know when a funeral is scheduled. Emergency time off for sickness can be submitted after the fact. All time off must be approved

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by the employee's supervisor. The form can be transmitted in person, by mail or by fax according to the procedure that is most convenient to the Department. The payroll clerk must have these slips so that the payroll can be completed properly. Failure to comply with the above requirements can lead to disciplinary action for the employee and/or the supervisor/department head.

COMPENSATORY TIME POLICY

Exempt employees are not eligible for overtime pay and will not be awarded compensatory time.

Employees who have accrued compensatory time while in a non-exempt title and subsequently are promoted into an exempt title shall be paid out their compensatory time at the time of transfer and at the rate of pay that it was last earned.

Employees who are current management employees and have prior existing compensatory time, may be able to utilize their compensatory time within two (2) years. Upon retirement, any remaining compensatory time will be paid out at the rate at which it was last earned.

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MANAGEMENT

LEAVE REQUEST

Name: _____

Date(s) of Leave: _____ Number of Days _____

Type of Leave: Sick Medical Appointment Personal

Vacation Bereavement PLB

Coverage:

Designee _____

Cell Phone of Designee _____

Signature of Employee _____

Date _____

Signature of Superior _____

Date _____

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CAMDEN COUNTY

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DEPARTMENT:	POLICY NUMBER: 45.1
SUBJECT: Temporary Disability Benefits	EFFECTIVE DATE: 1/19/2023
	SUPERCEDES POLICY DATED: 12/19/2002

POLICY

The Camden County Board of Commissioners elected, effective January 1, 1993, to cover County employees under the Temporary Disability Benefit Law.

PROCEDURE

- A. Employees may apply for temporary disability by filing Form DS-1 with the State Disability Insurance Service. Forms can be obtained from the State's website.
- B. In order to be eligible, an employee must have worked at least twenty weeks earning at least a minimum set annually by the State in each of those weeks or have earned at least a minimum set annually by the State in earnings during the fifty-two calendar weeks prior to the week in which his/her disability commenced. Call the Payroll Office for the current year's minimums.
- C. Before an employee is eligible for benefits, he or she must use ten (10) work days of sick time before receiving temporary disability benefits.

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POLICY NUMBER: 48.0

DEPARTMENT: Human Resources

EFFECTIVE DATE: 1/19/2023

SUBJECT: Holidays

SUPERSEDES POLICY DATE: 2/18/16

POLICY

Employees of Camden County are entitled to paid holidays in accordance with those listed in the various labor agreements and as issued at the beginning of each year by Human Resources. Payment for said holidays, if worked, is also in accordance with the various labor agreements. Management employees are entitled to the same holidays as enjoyed by Community Workers of America Local 1014.

PROCEDURE

1. To be paid for a holiday, an employee must work the day before and the day after a holiday, unless he or she is specifically scheduled to be off because of assignment to a continuous operation shift or the employee is on an approved scheduled day off.
2. Employees are only allowed to work on a holiday with the prior approval of the Department/Division Head. In instances when an employee is required to work for the County on an official holiday to maintain County services, the employee shall be compensated pursuant to the respective labor agreements.

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DEPARTMENT: Finance	POLICY NUMBER: 143.0
SUBJECT: Purchasing Requisition Process	EFFECTIVE DATE: 1/19/2023
	SUPERCEDES POLICY DATED: 8/17/07

POLICY

It is the Policy of the County of Camden that all purchases of goods and services other than those authorized for payment by direct vouchers shall be made through the Division of Purchasing and by means of the prescribed procedures.

PROCEDURE

General Purchasing Procedure

- A. Using Office identifies need for goods and/or services, generates a requisition, and forwards it to Department Head
- B. 1. In addition to the standard information contained in a requisition, requisitions for computer related equipment (hardware and software) must include: The name and telephone number of the person using the equipment. This person, along with his/her supervisor, will be responsible for safeguarding the equipment.
 2. All requisitions for personal computers (laptops, tablets, PC notebooks, desktops), printers, servers and any equipment that connects to a computer or a computer network either directly or indirectly and all computer hardware and software must be initially submitted for approval to the Information Technology Director. Requisitions for laptops, tablets and PC notebooks must also include a letter of justification that has been approved by the IT Director first then sent to the County Administrator for approval
 3. All computer equipment purchased by the County shall be received in the Court House, Finance Department, 6th Floor, 520 Market Street, Camden, NJ 08102, where it will be tagged and entered into the County's Fixed Assets Inventory, as appropriate, before distribution to the Using Office. Each Using Office shall maintain an updated inventory of its equipment for review by the Division of Finance.
- C. In the event the requisition is for paging communicators, and/or cell phones the requisition shall be sent to the Director of Information Technology for review and approval. Upon approval, the requisition with approval shall be forwarded to the Division of Purchasing.
- D. **For requisitions between \$0-\$5,000:**

Department Head reviews requisition; approves and forwards to Purchasing.

For requisitions between \$5,001 to \$10,000:
Department Head reviews requisition; approves and forwards to Deputy County Administrator. The DCA review, approves and forwards to the Administrator who in turn reviews; approves and forwards to Purchasing.

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For requisitions Over \$10,000 and/or the Bid Limit

Department Head reviews requisition; approves and forwards to Deputy County Administrator. The Deputy County Administrator reviews approves and forwards to the Administrator who in turn reviews, approves and forwards to the Commissioner reviews, approves and forwards to Purchasing.

If rejected at any level, the requisition will be returned to the preceding level

D. For the Board of Elections the following procedures will be followed:

For requisitions between \$0-\$5,000:

Department Head reviews requisition; approves and forwards to Purchasing.

For requisitions between \$5,001 to \$10,000:

Department Head reviews requisition approves and forwards to County Purchasing Agent, for review, approves and forward to the County Administrator who in turn reviews: approves and forwards to Purchasing.

For requisitions Over \$10,000 and/or the Bid Limit

Department Head reviews requisition; approves and forwards to County Purchasing Agent, for review, approves and forwards to the County Administrator, who reviews, approves and forwards to the Commissioner. Commissioner reviews, approves and forwards to Purchasing.

If rejected at any level, the requisition will be returned to the preceding level

- E. Purchasing Division fulfills all legal requirements (i.e., bids, quotes, and so forth), and issues purchase order.
- F. Purchasing Agent or Designee encumbers funds and certifies funding. If a resolution is required, a Certificate of Availability of Funds (CAF) is prepared and forwarded to County counsel. It is the responsibility of the Using Office to ensure that this is completed in a timely manner. After passage of the resolution and execution of any contract prepared the Division of Purchasing is notified to prepare and release the purchase order to the vendor.

If a resolution is not required, the Division of Purchasing will prepare and release a purchase order to the vendor.
- G. Accounts Payable processes fully executed vouchers for payment and prepares vendor checks for submission to the Treasurer for signature.

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ADJUSTMENTS TO PURCHASE ORDERS

INCREASE/DECREASE/CANCEL/OR OTHER CHANGES

This form must be submitted in duplicate with a copy of the original purchase order attached.

Department requesting the adjustment: _____

Purchase Order Number: _____ Buyer Listed on PO: _____

Account numbers Purchase Order is charged to: _____

Is this a different account number from original PO: Yes No

Check one: Increase Decrease Cancellation

Original PO Amount: _____

Amount of Increase/Decrease: _____

Total Dollar Amount of PO after Increase or Decrease: _____

Reason for Increase/Decrease/Cancellation or Change: _____

Submitted by: _____ Ext. _____ Date Submitted: _____

APPROVAL SIGNATURE

DATE APPROVED

Department Head _____ / /

Commissioner _____ / /

Dep. County Administrator _____ / /

Administrator _____ / /

DO NOT FILL IN – PURCHASING OFFICE USE ONLY	
ENTERED BY: _____	DATE ENTERED _____

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DEPARTMENT:	POLICY NUMBER: 401.0
	EFFECTIVE DATE: <u>1/19/2023</u> 5/18/17
SUBJECT: COUNTY VEHICLES/ DRIVING ON BEHALF OF CAMDEN COUNTY	SUPERCEDES POLICY: <u>5/18/17</u> And Policies: 130, 132, 133 and 134

COUNTY VEHICLE POLICY

The County of Camden owns and/or operates a significant number of vehicles, commercial and passenger, for a variety of purposes, ranging from road repair to prisoner transport and does so under a self-insurance retention plan. It is the policy of the County of Camden to take all steps to ensure the safe operation of those vehicles, the safety of those who encounter such vehicles, the efficient use and the appropriate level of maintenance of all such vehicles. To this end, the following procedures are adopted.

PROCEDURES

1.0 VEHICLES COVERED BY POLICY

1.1 County Vehicle Defined: As used in this Policy the term "County vehicle" means and includes commercial vehicles and automobiles owned by or leased by the County; employees' personal motor vehicles used by County employees who do not choose to use or otherwise have access to a County owned or leased vehicle and who are authorized for official County business; and rental cars when use of same is authorized for official County business.

2.0 ASSIGNMENT/AUTHORITY TO USE/REVOCAION OF AUTHORITY

2.1 Assignment or Authorization for Use: Each County owned and leased vehicle will be appropriately assigned to designated employees by the County Administrator or his/her designee on recommendation of Department Head(s). Use of personal vehicles must be authorized by the County Administrator or his/her designee upon recommendation of a Department Head. The use of rental vehicles shall be authorized by the County Administrator or his/her designee only where it is the most appropriate and economical means of transportation available for official County business.

2.2 Automatic Revocation of Permission to Use County Vehicle:

The granting of permission to an employee to operate or take possession of a County vehicle is considered "initial permission" to do so. The initial permission granted is hereby automatically revoked at the inception of any prohibited operation as set forth in this policy.

2.3 Dispatch, Distribution of County Vehicles: The County Fleet Manager ("Fleet Manager") shall be notified of all County vehicle assignments, reassignments and actions related to the operation of County vehicles. Employees assigned a County owned or leased vehicle shall cooperate with the Fleet Manager in its efforts to satisfy the day to day needs of the County for the distribution and use of vehicles. Motor Pool Coordinators are to submit updated vehicle rosters for their Department fleet inventory to the Fleet Manager on a quarterly basis.

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2.4 Prerequisites to Use of Personal Vehicle for County Business: The use of personal vehicles is not authorized when access to County pool vehicles is available and economically in the best interest of the County. When an employee is authorized to use a personal vehicle for County business:

a. The vehicle must be:

1. Insured with at least the minimum amount of coverage required under a **standard policy**¹ as defined by state law;
2. Validly registered;
3. In compliance with state inspection requirements (which include having passed state inspection);
4. otherwise suitable for safe and lawful operation in the State of New Jersey and any other jurisdiction in which said vehicle is operated; and

b. The employee/operator must adhere to all other applicable standards set forth herein for the safe operations of a County vehicle. Upon request of a supervisor, Department Head or Human Resources the employee shall produce the documentation listed in the subparagraph (a) above.

c. The employee/operator must adhere to all other applicable standards set forth herein for the safe operation of a County vehicle.

d. By seeking or accepting authorization to use, and by using the employee's own vehicle for County business, the employee certifies that all of the foregoing requirements have been met. Use or operation of a personal vehicle for County business without meeting all of the aforementioned requirements is a violation of County policy and may result in disciplinary action up to and including termination. In such case, the initial permission granted is automatically revoked.

e. The employee shall promptly provide proof of compliance with these requirements upon request by the County and, if requested, an indication that the vehicle used is otherwise suitable for safe and lawful operation in the State of New Jersey or such other jurisdictions in which the vehicle may be operated. Refusal or failure to provide proof that the vehicle meets such requirements or the failure to have and/or maintain these requirements for use of a personal vehicle for travel for official County business is a violation of County policy and may result in disciplinary action against the employee.

2.5 Personal Vehicle Expense Reimbursement: When use of a personal vehicle is authorized, reimbursement for mileage and travel expense shall be made at the rates stated in the appropriate labor agreement. Management employees' reimbursement will be governed by the largest Council 10 contract. No official or employee of the County will be reimbursed for mileage considered to be commuting mileage – such as mileage between the home and the routine place of employment.

¹ The minimum mandatory coverage in New Jersey is called the "Basic Policy." It does not offer the coverage required under County Policy. The "Standard Policy" meets these requirements: bodily injury liability minimum \$15,000 per person/\$30,000 per occurrence, Personal Injury Protection benefits, under/uninsured coverage.

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2.6 Rental Car Use & Expense Reimbursement: Rental vehicles are only to be used when such use is in the economic best interest of the County. Use of rental vehicles must be authorized by the County Administrator or his/her designee upon recommendation of a Department Head. Expenses incurred in connection with the authorized use of a rental vehicle are to be submitted through the appropriate County voucher process. (See Policy # 135 for additional provisions).

3.0 REQUIRED LICENSURE AND TRAINING

3.1 Authorized Use of Personal Vehicle: Any employee whose work involves or requires the operation of a County vehicle must hold a valid New Jersey State Driver's License as well as any additional licenses required for the type of vehicle being operated (commercial vehicle, for example).

3.2 Act of Driving Acknowledges/Certifies Compliance: On each occasion an employee operates or takes possession of a County vehicle, the employee acknowledges and certifies to the following:

- a. The employee has a valid New Jersey driver's license for the type of vehicle being operated;
- b. The employee has satisfied any further requirements imposed by the licensing authority, a court or the County, including the taking of a defensive driving course.
- c. The employee's driver's license is not suspended or revoked by the State of New Jersey and the employee's driving privileges are not suspended or revoked in any other jurisdiction;
- d. The employee is using the vehicle for official County business in furtherance of the County's interests and not for personal or any other unauthorized purpose;
- e. The employee has received a copy of this policy and agrees to abide by its terms and conditions;
- f. The employee is not impaired in his/her driving ability and is not under the influence of alcohol or any drug (legal or otherwise, prescription or non-prescription) which might impair or affect the employee's ability to safely operate the motor vehicle;
- g. That only the designated employee will operate the County vehicle and only persons authorized to be transported in the vehicle for official County business will occupy a County vehicle.
- h. The employee has met all other licensing, training, or other requirements set forth by the licensing authority and the County required for operation of a County vehicle.

3.3 Notice of Change in Status of Driving Privileges Required:

(a) County employee, regardless of status, whose work involves or requires the operation of a County vehicle must notify their supervisor/Department Head immediately, and in all cases before operating a County vehicle again, when a license is expired, suspended or revoked and/or when he /she is unable to obtain or renew an occupational permit from the Motor Vehicle Commission (MVC) or other licensing

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authority.

(b) An employee who fails to report such an event in (a) above is prohibited from operating a County vehicle and is **expected to self-impose this prohibition**. An employee who does not self-impose this prohibition is subject to disciplinary action for violation of Section 3.3 (b), including demotion or termination, which is in addition to any disciplinary action for violation of Sections 3.1, 3.2 or 3.3 (a) above.

3.4 Examination of Driving Record (Driver's Abstract):

a. All new employees who will be assigned work involving the operation of a County vehicle will be required to submit to a MVC driving records check of his/her drivers abstract by County officials, either online or by requesting a copy from the MVC. Such reviews/checks shall be made by Department Head or Human Resources.

b. **As a condition of continued employment**, all employees whose work involves or requires the operation of a County vehicle, are subject to periodic checks of his/her drivers' abstract by County officials, either on line or by requesting a copy from the MVC. Such reviews/checks shall be made by Department Heads or by Human Resources staff. Any employee who does not hold a valid driver's license will not be allowed to operate a County vehicle until such time as a valid license is obtained or restored (as defined by the MVC).

c. Any information obtained by the County under the provisions of this section shall be used by the County of Camden only for carrying out its lawful functions and for other lawful purposes in accordance with the Driver's Privacy Protection Act (18 U.S.C. S 2721 et seq.)

3.5 Driving Training: In addition to other requirements, all employees whose work involves or requires the operation of a County vehicle will be required to attend a training session which outlines the policy, rules and procedures for safe operation of a County vehicle. Ongoing training shall be offered to all drivers at least annually to ensure they are up to date with defensive driving techniques and changes to policy, rules or procedures. All driver training shall be certified to the Fleet Manager as completed.²

4.0 PERMITTED and PROHIBITED USES OF COUNTY VEHICLES

4.1 Limitations on Permitted Use of County Vehicles:

a. County vehicles are to be used for official County business only, unless otherwise approved by the County Administrator or his/her designee. This applies to County owned or leased vehicles at all times. It also applies to rental and personal vehicles used for County business purposes, while being so used.

b. County vehicles are to be operated **ONLY** by authorized County employees.

c. Passengers in County vehicles are limited to only County employees and persons directly connected to official County business.

² At the present time, Training includes On-Boarding (initial) training, assignment of a "Mentor" for one year following initial permission to operate a vehicle, and annual training thereafter. The Training regime is subject to change.

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d. All County vehicles owned or leased by the County are equipped with GPS tracking devices. Operation of a County vehicle is deemed acknowledgement and acceptance of the County's policy of tracking the location of its motor vehicles.

e. Such GPS devices are County equipment, subject to the provisions of this policy and Policy # 108 and may not be tampered with, removed or disabled.

f. County owned or leased vehicles may be taken home only with the advance approval of the County Administrator or his/her designee except that a Department Head may grant temporary approval to facilitate responses to after-hours emergency calls. Employees who retain possession of a County owned or leased vehicle after normal working hours shall use such vehicle only for travel to and from the worksite and for official County business.

g. These employees shall also operate and care for the County vehicle in a responsible manner. County vehicles are to be kept in safe, secure locations, out of harm's way both while on County business and after hours.

h. Any County employee authorized to use his or her personal auto or a rental car for official County business shall secure an Accident Kit from the Department Head and place it in the glove compartment of such vehicle.

4.2. Prohibited Uses of County Vehicles: The operation of County vehicles is prohibited under any of the following circumstances:

a. While the employee is intoxicated, under the influence of alcohol, or within six 6 hours of having consumed any alcoholic beverage;

b. While the employee is or may be impaired for any reason, including, but not limited to:

1. The influence of drugs, legal or illegal;
2. The influence of medication, prescription or over the counter (OTC);
3. While taking any medication, prescription or OTC which carry a warning: "Do Not Drive" while taking; or
4. Where the employee senses impairment while taking the medication; or
5. While driving privileges are suspended or revoked.

5.0 VEHICLE MAINTENANCE

5.1 Motor Pool Coordinators: To extend the useful life of County owned or leased vehicles Department Motor Pool Coordinators ("MPC") shall ensure that regular inspections and scheduled maintenance are completed per the manufacturer's recommendations. Vehicles in need of inspection/maintenance shall be removed from service until the need is addressed.

5.2 Operators: In addition, each driver shall inspect the assigned vehicle daily before use, following the steps in the Vehicle Self-Inspection Sheet. All concerns found during the Daily Self-Inspection are to be reported to the MPC. All concerns developing during operation are to be reported to the MPC upon return of the vehicle or sooner if circumstances warrant. All problems concerning performance, inspection or scheduled maintenance shall be reported immediately to the Fleet Manager and the driver's

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Department Head.³

6.0 SAFETY

6.1 Insure Compliance: Every employee who operates, uses, possesses or who is a passenger in a County vehicle shall comply, and ensure compliance by others, with the safety requirements set out below. Failure to do so may result in disciplinary action against each employee up to and including termination.

6.2 General Safety Precautions: Drive in a safe, prudent, and defensive manner; and obey posted speed limits and all motor vehicle laws of the jurisdiction in which the vehicle is being operated.

6.3 Use of Seatbelts/Child Restraints: The operator and all passengers shall use the available seatbelts in the vehicle. Children transported in a County vehicle shall remain properly secured in an age/weight appropriate child safety seat or booster seat in accord with New Jersey Law.

6.4 Distracted Driving:

a. Cellphones/Smartphones/Electronic Devices (“electronic devices”):

Drivers shall not use electronic devices (hands free or otherwise) while driving:

To make or receive calls;

To Send or receive text messages or other transmissions; or

For any other purpose.

Drivers may use such devices for County business purposes only when the County vehicle is stopped, not in a drive gear, in a safe location (such as a parking space, a parking lot or a road shoulder).

b. Food/Drink:

Eating while driving is prohibited.

Drinking non-alcoholic beverages is prohibited except in limited safe circumstances.(not in traffic, through road construction areas, near schools or places of public gatherings).

c. Fatigue/Injury/Illness:

In addition to other, more specific prohibitions set out in other parts of this Policy (concerning impairment due to alcohol, drugs and medications) drivers shall not operate a County vehicle while their abilities are impaired by fatigue, injury or illness. Drivers sensing such impairment are to pull over to a safe location and immediately report to their supervisor, who will take appropriate steps to ensure the safe return of the vehicle and its occupants.

d. Radar Detectors:

The possession and/or use of radar detectors or other devices which detect or interfere with police vehicle

³ The VSIS is to be maintained in the vehicle glove box. When a notation is made which requires immediate attention the VSIS is to be completed and turned in to the supervisor at that time.

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speed detection devices are prohibited.

7.0 MOTOR VEHICLE ACCIDENTS – PROCEDURES AT SCENE and PROCEDURES FOR REMOVAL OF VEHICLES

7.1 For All Motor Vehicle Accidents: In the event of any accident involving a County vehicle, the employee/operator shall:

- a. STOP and REMAIN at the scene;
- b. SECURE and MAKE SAFE the accident scene to avoid a secondary accident (this may require moving one or more vehicles);
- c. CALL for MEDICAL attention, if needed;
- d. CALL THE POLICE and report the accident;
- e. CALL YOUR SUPERVISOR; If the Supervisor is not available, the accident must be reported immediately to another supervisor or the department director;
- f. FOLLOW THE INSTRUCTIONS in the Accident Kit in the glove box of the County owned or leased vehicle (employees are to secure an Accident Kit from the Department Head and place it in the glove compartment of any personal or rental vehicle authorized for County business use);
- g. If possible and safe to do so, TAKE CELL PHONE PHOTOS AT THE ACCIDENT SCENE;
- h. Complete (accurately and truthfully) any accident report, ~~or~~ loss form, and First Report of Injury (regardless of whether driver/passenger were injured) requested to be completed by County Insurance Department or Third Party Claims Administrator; and
- i. Provide the date of completion of last County Defensive Driving Course qualification, if applicable.
- j. The Supervisor shall IMMEDIATELY report all accidents to the County Insurance Division by phone, email, text message, or other available means; and follow that notice with a written report documenting the incident by the next business day.
- k. Police Reports are REQUIRED for all accidents (whether a one car accident or otherwise).
- l. *ACORD-Automobile Loss Notice* is to be completed and signed by the driver of the involved vehicle and his/her supervisor. (See Appendix C-54 for sample). Complete where “Xs” indicate.

7.2 Disabled Vehicles – Removal: County owned or leased vehicles which become disabled (as a result of an accident or otherwise) MUST be towed by an authorized County vendor (listed in the vehicle’s Accident Kit) to the appropriate location as indicated below:

- a. Public Works vehicles are to be towed to that Department’s garage in Lindenwold;
- b. Camden County Police “Metro Division” vehicles disabled in an accident within the Camden City

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boundaries are to be towed to the CCMUA lot on Ferry Avenue;

c. All other County owned or leased vehicles disabled in an accident (including CCPD “Metro Division” vehicles disabled outside the City boundaries) are to be towed to the Camden County Lakeland Complex Garage.

d. If the driver is unsure of which location, he/she should contact the County Fleet Manager for more assistance. Not all repairs require outside vendors, as the County is equipped to make certain repairs in-house, and the Fleet Manager can better assess which is appropriate in a given damage situation.

7.3 Drivable Vehicles - Disposition: Where County owned or leased vehicles are not disabled after an accident (or otherwise) – so called drivable or operable vehicles – the Department involved with the vehicle is responsible (in addition to all other responsibilities above) for:

- a. Returning the vehicle to a safe and secure location until repairs can be effected;
- b. Procuring an estimate from a County authorized repair vendor or designee; and
- c. Providing photographs of the vehicle damage (if possible and safe to do so, take cell phone photos at the accident scene).

8.0 RESPONSIBILITY FOR MOVING and PARKING VIOLATIONS

8.1 Employee/Driver Responsible: The County employee/driver of a County vehicle is responsible for all consequences of any traffic or parking tickets or any type of moving violations which may be assessed against the employee during or as a result of the operation of a County vehicle whether used in furtherance of official County business or otherwise.

8.2 Responsibility for Parking/Moving Violations: In the event an employee is issued a parking or traffic ticket, or a citation for a moving violation while operating a County vehicle:

- a. The employee shall be responsible to answer any charges and for any convictions, fines, violations, assessments, points, penalties and administrative actions resulting from or assessed in connection with such tickets or moving violations, and, unless otherwise determined, for all defense costs associated with same.
- b. The employee shall immediately notify his/her supervisor of the occurrence of said violation(s) and provide copies of the violations notices, tickets or summonses. Upon receipt of notice from an employee of said charge(s) or violation(s), the supervisor shall ensure that notice of the charge(s) is provided to County Counsel. In matters potentially involving personal injury and/or property damage claims against the County, the County may determine to undertake or participate in the employee’s defense in traffic court.
- c. In the event the employee pleads to or is found guilty of any of the offense(s) charged, or a lesser offense, the employee shall promptly pay all of the fines, penalties and costs assessed by the Court within the legally required time period. At the request of the County, the employee shall provide proof that said

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finer; penalties and costs have been paid.

d. In the event the employee wishes to challenge the charges in court, the employee shall make a written request to County Counsel for a determination of whether the employee is entitled under the terms of any applicable contract or County policy to be provided with a paid defense to contest the charges. In the event that County Counsel determines that the employee is not entitled to a paid defense for said charge or violation, the employee shall be liable for the costs, if any, of defending him/herself against the charged violation(s), including time off from employment for any court appearance(s), in addition to having the responsibility for payment of any fines or penalties.

9.0 DISCIPLINARY CONSEQUENCES FOR FAILURE TO FOLLOW POLICY:

The failure of an employee to follow any part of this policy or procedures, or the operation of a County vehicle under any of the prohibited circumstances, shall subject the employee to disciplinary action up to and including termination.

Specific mention of disciplinary action in any Section or Sub Section of this Policy is not intended to, nor does it mean that disciplinary action is limited to violation of those specific Sections or Sub Sections.

RESOLUTION

RESOLUTION AMENDING RESOLUTION NO. 106, ADOPTED OCTOBER 20, 2022 AUTHORIZING AN AWARD OF CONTRACT, PURSUANT TO COMPETITIVE CONTRACTING REQUEST FOR PROPOSALS #22-15, BY AND BETWEEN THE COUNTY OF CAMDEN (OFFICE OF COMMUNITY DEVELOPMENT) AND VARIOUS AGENCIES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT SOCIAL SERVICES PROGRAMS AND EMERGENCY SOLUTIONS GRANT PROGRAM SERVICES AND RELATED PROGRAMS, TO REALLOCATE FUNDING

WHEREAS, by Resolution No. 106 adopted October 20, 2022, the Camden County Board of Commissioners authorized award of contracts pursuant to a Competitive Contracting Request for Proposals #22-15, ("CCRFP #22-15") by and between the County of Camden (Office of Community Development) and various agencies for the Community Development Block Grant Social Services Programs and Emergency Solutions Grant Program Services and related programs in the amount of \$359,934.00 for the term beginning July 1, 2022 and ending June 30, 2023; and

WHEREAS it is the desire of the County of Camden (Office of Community Development) to reallocate funds certain funds to the Camden County Council on Economic Opportunity, one of the agencies awarded a contract pursuant to Resolution No. 106 (CCRFP #22-15) in the amount of \$115.59; and

WHEREAS funding in the amount of \$115.59 is available for this purpose (CAF No. 9900233432); now, therefore,

BE IT RESOLVED, by the Camden County Board of Commissioners that the proper officers of the County of Camden be and are hereby authorized to adjust and reallocate funding in the amount of \$115.59 as described herein.

LJP/jdd

File No. 3782 – Community Development - Z-Files-General/Community Dev./CCRFP/Resol. amend Resol. 106 adopted 10-20-22 to reallocate funding - #3782 - Auth. 01-19-23

RESOLUTION AUTHORIZING AN AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN AND THE SOUTH JERSEY PORT CORPORATION, FOR PAYMENT IN LIEU OF TAXES FOR THE YEAR 2023, PURSUANT TO N.J.S.A. 12:11A-20

WHEREAS, the South Jersey Port Corporation (the "Corporation") was established pursuant to N.J.S.A. 12:11A-1 et seq., (the "South Jersey Port Corporation Act") which designated the Corporation as the sole agency for port development, vested with such powers and responsibilities sufficient to fulfill its port development purposes and financial obligations to the government and people of the State of New Jersey; and

WHEREAS, in accordance with N.J.S.A. 12:11A-20, the Corporation is exempt from any requirement to pay taxes or assessments upon any marine terminal or other property acquired or used by the Corporation pursuant to the provisions of the South Jersey Port Corporation Act; and

WHEREAS, in accordance with N.J.S.A. 12:11A-20(b), the Corporation is empowered and directed to enter into tax agreements with the County of Camden prior to the issuance of bonds by the Corporation for financing acquisitions or improvements thereof, to compensate the County of Camden in an amount both fair and reasonable, to offset the loss of tax revenues resulting from the acquisition of real property by the Corporation located within the County of Camden; and

RESOLUTION

WHEREAS, the Corporation has agreed to pay over to the County of Camden the sum of \$419,000.00 for the calendar year 2023, as compensation for the loss of tax revenues; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the tax agreement for the calendar year 2023 between the County of Camden and the South Jersey Port Corporation, providing for payment in lieu of taxes of a total amount of \$419,000.00, by the South Jersey Port Corporation to the County of Camden to offset the loss of tax revenues, be and is hereby authorized with a copy of said agreement to be available for public inspection in the Office of County Counsel during normal business hours; and

BE IT FURTHER RESOLVED that the proper officials of the County of Camden be and are hereby authorized to execute any documents and take any steps necessary to effectuate this resolution.

EA/jdd

File #7673-S.J.Port - Tax Agreements

Z:Files/General/South Jersey Port - Tax Agreements/2023\

Resol. Auth. Agree – SJ Port Corp - \$419,000.00 – payment in lieu of taxes - Auth. 01-19-23

RESOLUTION

Res-Pg: 41-1

**RESOLUTION AMENDING A SHARED SERVICES AGREEMENT, BY
AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE
FOR FOOD SERVICE OPERATIONS AT THE HALL OF JUSTICE, IN THE MONTHLY
AMOUNT OF \$833.00**

WHEREAS, by Resolution No. 96 adopted August 18, 2022, and pursuant to N.J.S.A. 40A:65-1, et seq., the Camden County Board of Commissioners authorized a Shared Services Agreement with Camden County College, P.O. Box 200, College Drive, Blackwood, New Jersey 08012, for the provision of food service operations in City Hall for a period of one year commencing July 1, 2022 through June 30, 2023, at the reimbursable rate by the County of \$2,083.33 per month to the College, with two (2) one-year options to renew; and

WHEREAS there is a need to amend the Shared Services Agreement to include food service operations at the Hall of Justice, payable at the reimbursable monthly rate of \$833.00 for the duration of the current shared services agreement, and including the two (2) one-year options to renew, said options to be exercised in accordance with the provisions of the Agreement between the Parties; and

WHEREAS funding in the amount of \$2,500.00 is available for this purpose (CAF #9900233382) with any additional funding contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2023 Permanent Budget; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, an amended shared services agreement with the Camden County College for the provision of food service operations at the Camden County Hall of Justice is hereby approved and authorized for the duration of the current shared services agreement (ending June 30, 2023),

RESOLUTION

Res-Pg: 41-2

and including the two (2) one-year options to renew, said options to be exercised in accordance with the provisions of the Agreement between the Parties with the County reimbursing the College at the monthly rate of \$833.00; and,

BE IT FURTHER RESOLVED that the Office of County Counsel or its designee is hereby authorized to negotiate the terms, rates, and conditions of said amendment to the mutual satisfaction of both parties; and

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to affect the amended Shared Services Agreement with the Camden County College for the additional services for the term ending June 30, 2023; and

BE IT FURTHER RESOLVED that the two (2) one-year options shall be exercised at the sole discretion of the County.

LJP:amf

#2628-V

Z:\Files-Gen\College – SSA -Food Service #2628-V\
Resol. Auth. 1st Amend. – to Include Hall of Justice
Auth. 1-19-23

RESOLUTION

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-60/2022),
BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF POLICE
SERVICES) AND VISTACOM, INC. FOR AUDIO-VISUAL CENTRAL
MANAGEMENT SERVICES**

WHEREAS, the County of Camden, through the Division of Purchasing, received and opened bids on January 6, 2023 at 11:00 A.M. Prevailing Time, for Bid A-60/2022, Audio-Visual Central Management Systems for the Camden County Police Department, the receipt of which bids were duly advertised in accordance with the law in such case made and provided; and

WHEREAS Vistacom, Inc. is the sole bidder and complied with the specifications and bid the sum of One Hundred Ninety-Four Thousand Four Hundred Nine Dollars (\$194,409.00); and

WHEREAS it is the desire of the Board of Commissioners to award a contract to the sole responsible bidder; and

WHEREAS funding in the amount of \$194,409.00 is available for this purpose, (CAF #9900233251); now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that the bid of Vistacom, Inc., 1902 Vultee Street, Allentown, PA 18103, for Bid A-60/2022, Audio-Visual Central Management Systems for the Camden County Police Department, for a total cost not to exceed One Hundred Ninety-Four Thousand Four Hundred Nine Dollars (\$194,409.00) be and the same is hereby approved and awarded; and

RESOLUTION

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden.

LJP:amf
BC- 9323

Z:\Files-Bids\2023\Jan.\Resol. Auth. Bid A-60/2022
Audio-Visual Central Management Systems – Police Dept.
Vistacom, Inc. – Auth. 1-19-23

RESOLUTION

Res-Pg: 43-1

RESOLUTION APPROVING PERSONNEL ACTIONS BY OR ON BEHALF OF COMMISSIONER LOUIS CAPPELLI, JR., DIRECTOR OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by Director Louis Cappelli, Jr., as set forth in the schedule attached hereto, are hereby approved.

RESOLUTION

Res-Pg: 44-1

RESOLUTION ACKNOWLEDGING PERSONNEL ACTIONS BY OR ON BEHALF OF CONSTITUTIONAL OR STATUTORY OFFICES

BE IT RESOLVED by the Camden County Board of Commissioners that the personnel actions requested by the Camden County Clerk, Camden County Sheriff, Camden County Surrogate, Camden County Library, and the Camden County Prosecutor, as set forth in the schedule attached hereto, are hereby acknowledged.